

WILLIAM M.BORGONIA

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OBJECTIVE:

To contribute my time, knowledge, skills, ability and service to your highly accredited company.

WORK EXPERIENCE:

Nov. 3, 2015 – Jan. 13, 2024 **Dr. Nutrition Pharmaceuticals** Silicon Oasis Dubai U.A.E

Product: Pharmaceutical Company

Position: Warehouse Assistant

- Prepare and complete orders for delivery or pickup according to schedule (load, pack, wrap, label, ship. Report any discrepancies.
- Receive and process warehouse stock products (pick, unload, label, store).
- Perform inventory controls and keep quality standards high for audits.
- Keep a clean and safe working environment and optimize space utilization.
- Communicate and cooperate with supervisors and coworkers.
- Follow quality service standards and comply with procedures, rules and regulations

Nov. 27, 2014 – Oct. 31, 2015 **Pasta Antica Manufacturing LLC** Doha St. Al Qusais Dubai U.A. E

Product: Italian Pasta

Position: Production Worker/ Asst. Cook/ Storekeeper

- Receive the material from the supplier. Arranged in a proper manner. Keep a record of all items that enter or leave the stockroom and inspect for damaged goods.
- Weigh, measure, check, sample, and keep accurate records on materials, supplies, and other equipment that enters a warehouse. Verify the quantity and quality of items they are assigned, checking for defects and recording what they find.
- Keep track of and record all outgoing and incoming shipments and ensure that they have been filled correctly.

Asst. Cook

provide support to chefs and have duties such as maintaining supplies, handling leftovers, preparing food, testing new recipes, cleaning the kitchen, keeping cooking utensils organized, and plating dishes.

March 17, 2014 – October 10, 2014 **Fusheng Electronics Co., Ltd.** Hsinchu Science Park Taiwan

Product: IC Lead-Frames

Department: Stamping

Position: Machine Technician/ Production Worker

- Provide assistance to assemble, test and maintain company equipment.
- Analyze root causes of equipment failures and propose corrective actions.
- Perform regular inspections to identify and correct equipment malfunctions, repairs and replacements.
- Adhere to company policies and safety regulations.

May 18, 2011 -May 11, 2013 **Fuji Electric Sdn. Bhd.** Kulim, Kedah Hi-Tech Park, Malaysia

Product: Magnetic Disk and Wafer

Department: Substrate and back grinding/ Implant process

Position: Manufacturing Technician/ Machine Operator

- Perform routine maintenance of production machines, daily inspection of checklist to know the condition of the machine if is in spec.
- Must be fully understand the specific process area that he follow strictly to the machine standard operating procedure, traveler sheet fill in procedure, traveler sheet instruction, Proper wafer handling, process verification, machine start up, shut down, preventive maintenance activities.
- Visual Inspection, load and unload of parts, operate machine.
- Follow fully instruction from superior, and together, achieved the production output target, process yield and product quality set by management.
- Do simple documentation to keep track of machine and production performance, i.e. event logs, control charts, lot tracking.
- Abide by the housekeeping, discipline, proper clean-room practices, and safety practices set by the organization.

February 6, 2010 – July 6, 2010 **Carrefour Hypermarket** Mirdiff City Centre, Dubai U.A.E

Position: Salesman/ Merchandiser

Department: Office Automation

- Ensure high levels of customer satisfaction through excellent sales service
- Assess customers' needs and provide assistance and information on product features
- Maintain in-stock and presentable condition assigned areas.
- Remain knowledgeable on products offered and discuss available options
- Team up with co-workers to ensure proper customer service
- Comply with inventory control procedures

September 8, 2006 - Dec. 22, 2008

Coretronic Corp.

Chunan, Taiwan R.O.C.

Product: LCD Backlight

Position: Electronic Assembler

- Responsible as a product manipulator, Backlight inspector, tester, screwing assembling, repairing of LCD Backlight, Insertion of electronic components for High Definition Television.

April 6, 2004 – March 31, 2006

Far Eastern Textile Ltd.

Taoyuan Hsien, Taiwan R.O.C.

Product: Chemical Fiber

Position: Machine Operator

- Responsible to operate the machine that produced chemical fiber.
- Check the quality of the product to the computer.
- Do simple documentation to keep track of machine and production performance, i.e. event logs, control charts, lot tracking
- Abide by the housekeeping, discipline, and safety practices set by the organization.

EDUCATIONAL BACKGROUND

COLLEGE: System Technology Institute

Date Graduate: 1999 - 2002

Course: Diploma in Computer & Electronics Technology

Vocational: Laguna State Polytechnic College

Date Graduate: 1996 - 1998

Course: Diploma in Agricultural Technology

High School: Bukal National High School

Date Graduate: 1992 - 1996

Elementary: Liliw Central School

Date Graduate: 1986 - 1992

Special Skills: Computer Literate, PC troubleshooting

Language can speak and write: English / Tagalog

Training: Computer Technician sponsored by Tesda from March 14, 2011 to March 25, 2011

Pipefitter/Welder from May 22, 2006 – May 27, 2006 at Executive Training Center

PERSONAL INFORMATION:

Date of Birth: October 18, 1979

Place of Birth: Pagsanjan, Laguna

Citizenship: Filipino

Height: 168 cm.

Weight: 70 kg.

Sex: Male

Religion: Iglesia ni Cristo

Civil Status: Married

No. of children: 3

