



Mohammed Fairooz

Mohammed Fawaz



Contact

Address: Al Khail Gate Phase 2 Building 1-17 A , Dubai

Mobile: +971553792559

Email: fawazwallen@gmail.com

Date of Birth: 1998/11/06

Marital Status: Single

Nationality: Sri Lankan



Languages

English

Sinhala

Tamil



Skills

InterHouse Sportmeet Captain 2015

GAMER

School Cricket Squad



Reference

Fazil Fuard

HR

Company: Eliseo

Phone: +94777753848

Email: fazilfuard@gmail.com



Interest



Objective

To reach a prestigious and recognized position in my field of work at any level, where my communication skills, experience and self-motivated capabilities will enable me to achieve my targets as well as benefit the organization.



Experiences

Senior Associate

WNS

01/02/2021 -
31/07/2021

•Provide accurate information on products and services to clients to ensure consistency across the organization. - Document Verification like Passport , Visa Aadhar Card, Resident permits. • Contribute to the success of the team and the business by achieving personal targets.

Sales Representative

BAIRAHA

01/01/2022 -
31/05/2022

- Selling products and services using solid arguments to prospective customers. -Performing cost-benefit analyses of existing and potential customers. -Maintaining positive business relationships to ensure future sales.

FollowUp & CallCenter Agent

Dropex.lk

01/02/2023 -
31/10/2023

-Answer incoming customer calls promptly and courteously- [Inbound & Outbond Calls] -Identify customer needs and provide appropriate solutions regarding the orders that have placed. -Follow up customer calls where necessary + Complete call logs and reports.

Process Associate

HCL Tech

01/01/2024 -
31/05/2024

-Placing Orders with FAX SOP'S on OFFICEDEPT Platform. - Keep the clients & Account mangers updated while checking + documentation the Purchase Order. -Typing Accurate information with a good speed & correct SKU'S. -To provide supporting documentation and information for various stakeholder like management, auditors, tax departments etc.

General Assiatant

Emirates Flight Catering

07/10/2024 -
31/03/2025

-Flight Preparation Operation - EK01 /EK 03



Education

MMA LOVER

Football ❤️

General Certificate of Education

Al-Manar International School

G.C.E O/L

2015

Certificate in Hotel Management

Swiss Lanka Hotel School

2017



Achievements & Awards

- Been Prefect for 4 years.
- Best student of the class year 2014, held in 2014.
- Islamic society competition in 2011 (A-Manar International school.
- Quiz 1* place intermediate group.



Mohammed Fairouz Mohammed Fawaz