

## RAVAL UTKARSH NILESH



### Contact

Phone: +971 54 5447564  
Email: [ravalutkarsh999@gmail.com](mailto:ravalutkarsh999@gmail.com)  
Address: Sharjah, UAE

### Personal Details

**Nationality :** Indian  
**Date of Birth :** 25/ Sep/1986  
**Place of Birth :** Ahmedabad  
**Gender :** Male  
**Religion :** Hindu  
**Visa Status :** EMPLOYMENT VISA

### Key Skills

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- ☒ Communication Skills
- ☒ Guest experiences
- ☒ Strategic planning and analysis
- ☒ Highly organized
- ☒ Excellent personality
- ☒ Fast learner
- ☒ Guest accommodations
- ☒ Tolerance
- ☒ Reservations management
- ☒ Energy level
- ☒ Dependability
- ☒ Problem solving
- ☒ Quick decision making

## CURRICULAM VITAE

### Career Objectives

To obtain a challenging and rewarding career that offers the opportunity to utilize my professional and interpersonal skills and also add value to the organization.

### Experience

- I worked as a parttime in life insurance corporation as a agent for 1 year.
- From 13 june 2010 to 13 july 2011 I worked as apprentice in Surat People's CoOperative Bank LTD City Light Branch, surat Gujarat India. In this bank my work is receiving customer cheque and new account opening procedures.
- From 2 nd Sep 2011 I work as a Sales Executive (Key Resource Customer Relation) in home loan Department in HDFC Sales PVT Ltd. In this organization I work for home loans and submitting customer documents in this organization further process.
- From 1 st Nov 2012 to 4th Oct 2016 I work as Junior Officer Processing in HDB Financial Services ( which is a sister consultancy of HDFC Bank L.T.D.). in this bank / organization, I work as account opening procedure, and currency chest department, clearing department.
- From 14th Nov 2017 I joint UAE company name as under:- Galaxy Energy Systems (FZE). In Saif zone as an Administrative Assistant in this organization my role is that process all kind of Import/ export shipment with documents and also clear the all documents from Saif zone customs.

### Education

Exam/ Degree	Year	Name of Institution	University/ Board
Bachelor of commerce	6 th June 2009	AROMA College of Commerce	Gujarat University

### Languages

English, Hindi and Gujarati

### Declaration

I hereby declare that above information is correct to the best of my knowledge and Belief.

**RAVAL UTKARSH NILESH**