

# BIR LAL SHRESTHA

Al Jaffliya, Dubai UAE

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## OBJECTIVE

To be able to become part of an organization where I can utilize my skills and knowledge from my past experience and contribute not only for the company's continuous success but for personal career as well.

## WORK EXPERIENCE IN UAE:

<b>Company Name:</b>	<b>Talabat Delivery Hero Stores</b>
<b>Designation:</b>	<b>Shop Assistant</b>
<b>Location:</b>	<b>Dubai, UAE</b>
<b>Period:</b>	<b>January 2021 To November 2023.</b>

### Duties and Responsibilities

- Arranging items in symmetric, visual attracted display.
- Apply "FIFO" by arranging old item in the front
- Keep stock for shelves adequate
- Promote the our product
- Motivate to increase the sale
- Prepare LPO
- Submitting Daily Sales Report to the Manager
- Preparing and Submitting the Sales Analysis Report to the Manager
- To satisfied answers to the customers enquirers or questions or direct them to the proper section
- Review standard daily fixed orders from warehouse for smooth processing
- Check incoming goods and stocks expiry dates and take action for near expiry goods
- Daily communication with warehouse for supply

## WORK EXPERIENCE IN UAE:

<b>Company Nam:</b>	<b>Union Co-Operative Society</b>
<b>Designation:</b>	<b>Merchandiser</b>
<b>Location:</b>	<b>Dubai, UAE</b>
<b>Period:</b>	<b>January 2019 to Aug 2021.</b>

- Duties and Responsibilities
- furniture or equipment, and make recommendations to management.
- Investigate complaints regarding service equipment, and take corrective action.

## WORK EXPERIENCE IN NEPAL

### **Company Name: BIG MART DEPARTMENT STORE**

**Designation:** Sales / Merchandiser  
**Location:** Kathmandu, Nepal  
**Period:** 2014 Up To 2017,

### Responsibilities:

- Greet customers.
- Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management. • Keep track of inventory.

## PERSONAL DETAILS

- Name : Bir lal Shrestha
- Father's Name : Janak Lal Shrestha
- Mother Name : Kamala Shrestha
- Date of Birth : October 26, 1995
- Nationality : Nepalese
- Gender : Male
- Religion : Hindu
- Civil Status : Single
- Languages : English, Nepali & Hindi
- Visa Status : Employment Visa

### PASPORT DETAILS:

- Passport No : 07492746
- Date of Issue : 13/06/2014
- Date of Expiry : 12/06/2024
- Place of Issue : Nepal

## ACADEMIC QUALIFICATION

<u>LEVEL</u>	<u>INSTITUTION</u>	<u>YEAR</u>
<b>Higher Secondary level:</b>	<i>Kathmandu Community Collage, Nepal</i>	2014
<b>Advance computer Course:</b>	<i>Computer Points Nepal</i>	2013
<b>Secondary Level :</b>	<i>Saraswoti Niketan Secondary School, Nepal</i>	2012

I hereby certify that the above given information is true and correct.

**BIR LAL SHRESTHA**  
**Applicant**