



Shyam Thapa

Date of birth: 04/03/1989 | **Nationality:** Nepalese | **Gender:** Male | **Phone number:** (+977) 9817510449 (Home) | **Email address:** shyam.st95@gmail.com | **Address:** Naudihawa-4, 32814, Chanauta, Nepal (Home)

ABOUT ME

A proactive, customer-focused personality with successful sales experience and a positive confident approach. Well-developed skills in forming trusting relationships with customers as well as quickly reacting to their needs and presenting the most apt products and services. Able to work well both in team and on own initiative, with a proven record of contributing to process improvements. Resilient and confident, work well under pressure.

WORK EXPERIENCE

20/12/2010 – CURRENT Jeddah, Saudi Arabia
SALES ASSISTANT SAUDI ARAB MARKETING COMPANY

- Tasks:
- *Greet customers with smiling face and positive attitude.
 - * Helping customers to reach out their required goods and queries.
 - *Monitoring proper availability of promotion goods from leaflets and regular moving items.
 - * Working on POS and help in purchase and returns.
 - *Assisting in daily receiving and stocking merchandise.
 - * Monitoring proper near expiries, shelf labels tags and quality of the goods.
 - * Conducting daily opening and closing operations and ensuring readiness for business operations.
 - * Coordinating with the teams and keeping the selling area clean at all time.

EDUCATION AND TRAINING

2004 – 2006 Bhairahawa, Nepal
INTERMEDIATE IN COMMERCE Bhairahawa higher secondary school

Address Bhairahawa, 32900, Bhairahawa, Nepal | **Website** www.nepal.gov.np

2001 – 2002 Bhairahawa, Nepal
COMPUTER SOFTWARE Institute of software solution

Address Bhairahawa, 32900, Bhairahawa, Nepal

LANGUAGE SKILLS

Mother tongue(s): **NEPALI**
Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C1	C1	C1	C1	C1
ARABIC	C1	B1	C1	C1	A1
KOREAN	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Word | Microsoft Excel | microsoft word | PowerPoint | Gmail | Internet user