



MY Resume

Suresh Chidambaran

Address and Contact

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Personal Data

- ◆ Date of Birth - 12.12.1973
- ◆ Nationality - Indian
- ◆ Passport - T0725411 valid till 20.01.2029

Language

- ◆ Tamil - Mother Tongue
- ◆ Other Languages – Hindi, English and Malayalam

Area of Interest

- ◆ Logistics and Distribution
- ◆ Warehouse and Inventory Management
- ◆ Stores Management
- ◆ Procurement and Vendor Management
- ◆ Imports and Exports
- ◆ Accounting, Audit and GST

Education

- ◆ 2012 MBA Finance from Alagappa University
- ◆ 2010 Postgraduate Diploma in Supply Chain Management Anna University,
- ◆ 1996 Master's Degree in Commerce from Madurai Kamaraj University
- ◆ 1993 Bachelor's Degree in Commerce from Madurai Kamaraj University

Skills and Area of Interest

- ◆ Accounting, Audit and Finance GST, Income Tax
- ◆ Inventory and Vendor Management, Logistics and Distribution
- ◆ Product sourcing and Procurement

Professional Experiences:

October 2019 - Present

**Provet Pharma Company Private Limited, Chennai – A Veterinary Feed
Supplement Distribution Company
Manager – Supply Chain Management**

Job Responsibilities

- # **Procurement planning** for all sale divisions
- # **Sales Coordination** for Product availability for division head and vendors.
- # **Vendor Management** to match procurement panning
- # **Inventory planning** among each division, branches
- # **Initiating inventory** against sale plan and dispatches among seven branches
- # **Monitoring branches** PAN India and make sure product availability.
- # **Highlighting expired**, near expiry damaged stocks liquidation

June 2009 to September 2019

**Grupo Antolin Private Limited, Chennai – Automotive Component
Manufacturing Company
Logistics Manager**

Job Responsibilities

- # **Plan, organize and direct the organizational** resources
- # Establish and monitor **overall Logistics**
- # Work **closely with export Production Team** for order fulfilment
- # Ensuring **timely receipt of finished goods** from production
- # Monitoring **hygiene of Finished Goods warehouse**
- # **Fixing up inventory days** for direct and indirect materials.
- # Maintaining inventories through **kan-ban system**

September 1997 to March 2009

International Agencies Co. WLL, Bahrain – FMCG Distribution Company Assistant Manager – Imports and Exports/ Inventory Control

Job Responsibilities

- # **Initiating and placing and follow up with vendors** for order shipment
- # Overlooking **clearance of shipments through Sea, Land and Air**
- # Working out **inventory planning for every quarter**
- # Monthly / Quarterly **Inventory checks**
- # **Heading Customs Bonded warehouse** and initiating clearance
- # **Handling FCL / LCL SHIPMENTS**
- # **Prepare BL as per Invoice**, Packing list & shipping Bill Copy.
- # **Coordination with Shipper & shipping Line** for holding container
- # Managing resources for **prompt clearance incurring demurrage**

April 1993 to August 1997

Premier Mills Limited, Coimbatore Accounts Assistant

Job Responsibilities

- # Responsible **recording all day to day working transactions**
- # Preparation of **cash, bank, journal, purchase, contra, and sales**
- # Daily **cash handling and end of business** day reporting
- # **Interact with internal and external clients** relating to out-standings,
- # **Supporting the accounts manager** in properly maintaining the books of accounts
- # **Co-ordinate with all banks** for matters related to company bank accounts
- # Other **functions associated with Accounts** Receivables and Accounts Payable.