

Abdallah Shaban

Sharqia , Egypt

01225925514

abdallahshaban955@gmail.com

Objective

A career opportunity in the field of accounting in a well-structured multinational organization. Where I could further enhance my experience and interpersonal skills.

EDUCATION

- Faculty of commerce (Accounting) Tanta University, 2022 (Very good)

EXPERIENCE

- From July, 2021 to June, 2023 in EG-Trainers Company Accountant I
Participated and Prepared during this period:-
 - 1- Prepare of documents, journal entries and accounting books.
 - 2- Prepare The Trial balance and the financial statements according to Egyptian Accounting standards.
 - 3- Use Excel program accounting equations.
 - 4- Using the Peachtree accounting program.
- From July, 2020 to June, 2021 in Office Mr. Waleed Abd El-Hafez Ahmed.
Accountant I Participated and Prepared during this period:-
 - 1- Review documents, journal entries and accounting books of the companies.
 - 2- Prepare and calculate the value add tax return.
 - 3- Prepare of model No. 41 deduction and collection.
 - 4- Prepare The Trial balance and the financial statements according to Egyptian Accounting standards.
 - 5- Prepare all financial statements accounts and financial records by Excel and Quick Books programs.
 - 6- From 2020 to 2021, I worked at Souq.com in the customer shipment preparation department
 - 7- From 2021 to 2023, I worked at Amazon as a movement officer

Training

- iProject Company From July 2023 to September 2023 The construction accounting training that I participated in and prepared during this period: -
 - 1- Introduction to contracting accounting.
 - 2- Types of letters of guarantee.
 - 3- Opening a separate account for each project.
 - 4- Financial contract terms.
 - 5- Payments made by clients.
 - 6- Accounting abstracts and tax calculation system.

COURSES

- 1- Professional Financial Accountant Diploma (PFAD) from EG-Trainers Company.
 - ✓ Financial, Taxes, Construction Accounting, Accounting using Excel program, Introduction to (ERP) Oracle Financial, Peachtree program and QuickBooks program.
- 2- Electronic Accounting in Information Systems Institute - Armed Forces - Ministry of Defense.
 - ✓ Accounting using Excel program, Peachtree program, QuickBooks program.

LANGUAGES

- Arabic is the mother tongue.
- Very good writing, spoken and understanding English

QUALIFICATIONS

- Computer Skills :
 - ✓ Excel program, Quick books program, Peachtree program. (excellent)
- Technical Skills:
 - ✓ Accounting (excellent), Cash management financial (very good)
- Presentable, Ambitious, possess excellent communication skills, Innovation skills, strong personality, problem solver and very good in work with team.
- Have the ability to work under pressure.

PERSONAL DATA

Birthdate: 09/01/2000
Marital Status: Single
Nationality: Egyptian