

Curriculum–Vitae

AADIL KHAN

Address: Flat no 402 City-tower Building, Al Raffa
Dubai- United Arab Emirates.

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ACCOMPLISHMENT

- Best key skills in Corporate **SALES** and **OPERATIONS** in Business Development and Business Strategy Management via and more on how we can improve our leadership skills and deliver the most efficient way for our customers and clients.
- Professionally & Relentlessly supporting my customers for solving their needs and improving customer satisfaction with their products or services.
- Adapting Communication and management practices for the company growth and profitability of the business.
- Goal-Oriented Advisor with excellent Product Knowledge and Experience management capabilities to manage customer expectations and deliver quality assurance.
- Energetic and optimistic Customer Service Representative with over 5+ years of professional experience assisting customers in solving complex issues and to provide best and reliable products for consumers depending upon the consumers needs.
- Qualified Knowledge in Information Technology and Communication Technology which includes the ability to provide a reliable service and a high quality of service to consumers.

PROFESSIONAL EXPERTISE - 4+ YEARS

- **Qualified 6 months** of experience with Innovations Direct Employment Services in Sales & Operations in collaborate with Abu Dhabi Commercial Bank (ADCB) Credit Cards & Loan domain. Stated form **December 2023** till **July 2024 (DUBAI)**
- **Qualified 7 months** of experience with ABZ financial L.L.C in Sales & Ops. vertical. Stated from **March 2023** till **September 2023 (DUBAI)**
- **Qualified 8 months** of experience with ValueDrive Technology Ltd. As Executive Operations Analyst in the Procurement Department.

- **Qualified 10 months** of experience with the Pinnacle Infotech Ltd. in Medical Transcription subtitling process as Q.A(Quality Analyst).
- **Qualified 1.11 years** of experience with Policybazaar.com Web Aggregator Pvt. Ltd. in Sales & Operations domain.

ACADEMIC QUALIFICATION

- **Qualified Secondary Certification (SC) Grade** from **CBSE Indian EducationalBoard**. **UAE Grade - Skilled Level 3** with attested stamp.

INTEREST & HOBBIES

Computer Networking, Listening Music, Automobiles, Exploration Traveling, Tech Gig and more.

PERSONAL INFORMATION

D.O.B- 31-August-1997

Fathers name- Arshad Ali Khan

Mothers name- Yasmin Perveen

Marital status- Unmarried

Last Visa Status- Employment visa

Current Visa Status- 30 days visit visa exp. By 13/10/2024

Language proficiency- English (Fluent) & Hindi (Native) License- Obtained National driving license INDIA

DECLARATION

I hereby declare that the above written particulars are from the best of my knowledge.

AADIL KHAN

Academic Qualification:

- Qualified **Secondary Certification (SC) Grade** from **CBSE Indian Educational Board**. **UAE Grade - Skilled Level 3**. With Attested Degree UAE Certified.

Interest & Hobbies : Computers (networking), listening to music, driving cars, swimming, traveling & exploring new places.

Personal Information:

D.O.B- 31-August-1997

Fathers name- Mr.Arshad Ali

Khan Mothers name- Yasmin

Perveen Marital status- Unmarried

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Current Visa Status- 30 days visit visa exp. By

13/09/2024.**Language proficiency-** English (Fluent) &

Hindi (Native) **License-** National driving license INDIA

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Aadil khan

