# **Ahmed Farag**

#### **CONTACT**

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#### Address: UAE

# Work Experience

- Accountant, Igs Foundation Contracting, UAE, 2025-Now.
- Cashier Supervisor, Carrefour Hayper Market, Egypt, 2015–2025.
- Cashier and Accountant, Chain of Restaurants, Kuwait, 2013-2015.
- Accountant, Al.Ola Egypt Food Stuff, Egypt, 2012-2013.
- Cashier, Sky Top for Clothes, Egypt, 2010-2012.

# Job duties

- Managing financial records, transactions, and reconciliations to ensure accuracy.
- Preparing financial statements, reports, and tax filings in compliance with regulations.
- Analyzing expenses, revenue, and budget forecasts to support financial planning.
- Coordinating with auditors, vendors, and stakeholders on financial matters.
- Oversaw cashier operations, ensuring accuracy in transactions and customer satisfaction.
- Trained and mentored new cashiers on POS systems and transaction procedures.
- Managed cash handling, reconciliation, and reporting to maintain financial integrity.
- Addressed customer inquiries and escalated payment issues for prompt resolution.
- Processed payments, managed invoices, and handled daily financial transactions.
- Maintained financial records, reconciled accounts, and prepared reports.
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- Ensured compliance with financial policies and procedures.
- Assisted in budgeting and cost analysis to optimize profitability.
- Managed accounts payable/receivable and monitored financial transactions.
- Conducted financial analysis and reporting for management decision-making.
- Assisted in tax preparation and regulatory compliance.
- Maintained accurate bookkeeping and ledger entries.
- Processed customer payments and transactions efficiently.
- Managed cash register balancing and end-of-day reconciliation.
- Provided customer service and resolved payment-related issues.
- Assisted in stock inventory and financial documentation.

# Language

- Arabic.
- English.

## Personal Data

Valid Residence.

## Courses

- ICDL Course.
- Course In Accounting Principles .

### **Education**

### Tanta University, 2010.

Bachelor in Commerce, Accounting Department.

Skills

- Financial reporting, bookkeeping, and account reconciliation.
- Budget analysis, expense tracking, and cost optimization.
- Accounts payable/receivable management and cash flow monitoring.
- Tax preparation, auditing support, and regulatory compliance.
- High-volume transaction processing with accuracy and efficiency.
- Cash register balancing, reconciliation, and discrepancy resolution.
- Supervising cashier operations, staff training, and compliance monitoring.
- Addressing inquiries, resolving payment discrepancies, and ensuring satisfaction.
- Collaborating with vendors, auditors, and stakeholders on financial matters.