

GODWIN GEORGE

DESIGNATION Cashier & Sales Executive

+971 56 499 2768

Rolla Street, Burdubai, Dubai - U.A.E

godwinngorge44@gmail.com



Career Objective

Intend to build a career with an organization with committed and dedicated people which will help me to explore my skills and fully maximize my potential. Willing to work as a key player in a challenging and creative environment to make a significant contribution in the organization.

Personal Details

Sex : male
Marital status : Single
Nationality : Indian
Passport number : W7584662
Visa Status : Viste Visa

Language known

English , Hindi & Malayalam

Skills

- Accounting
- Communication
- Bookkeeping
- Problem solving
- Finance
- Time management
- Excel
- Business
- Management

Education

- ▶ **B.Com Co - Operation - 2018**
UNIVERSITY OF KANNUR
OUR COLLEGE OF APPLIED
SCIENCES, THIMIRI
India
- ▶ Virtual Interactive Business Experiment System (VIBES) Kannur

Work Experience

- ▶ **Accountant - 2022 - 2023**
International Tarpaulin Compay
Kerala - India
- ▶ **Accountant - 2019 - 2022**
Aster Technologies
Kerala - India

Duties And Responsibilities

- Manage all accounting transactions
- Handle monthly, quarterly and annual closings
- Reconcile accounts payable and receivable
- Ensure timely bank payments
- Greeting customers
- Issue refunds and credits
- Cash registers
- Handling Customer questions or concerns
- Processing returns
- Customer service
- Reinforce financial data confidentiality and conduct database backups when necessary
- Client relationship

Declaration

I hereby declare that all the above furnished information is true to the best of my knowledge

Place: Dubai
Date:

Signature
Godwin George