Lie Marie S. Casuco

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OBJECTIVE

To gain more knowledge in different industry that will also be useful in achieving my goals in life. To share experiences that could help me to be the asset of the organization.

WORK EXPERIENCES

Housekeeper & Babysitter in Abu Dhabi **28 November 2021 – 28 November 2023**
Mountain Gate for Workers Services LLC

- Assign to daily household chores for a family of 6
- Babysit 2 toddlers
- Assist the family for any events or gatherings in UAE and abroad

DAP Pasig Multi-Purpose Cooperative **October 2012 – October 2021**
Loan Officer / Office Clerk

- Provided assistance concerning government mandated benefits of employees
- Coordinated with the suppliers of goods
- Generated and increased sales of the Cooperative
- Generated monthly submission of deduction of contribution and loans of members
- Processes monthly remittances of the Cooperative
- Coordinated with local government offices about the concerns of the company
- Generated company monthly remittances in PAGIBIG, SSS and PHILHEALTH
- Processed loan application forms accomplished by members of the Cooperative
- Organized files

TRAINING ATTENDED

Technical Education and Skills Development Authority (TESDA)
National Certificate in Domestic Work
Issued Date: October 08, 2021
Validity Date Until: October 07, 2026
Certificate Number: 21043402029798

EDUCATION

Rizal Technological University **Graduation Date: June 2021**
Brgy. Malamig Boni Avenue, Mandaluyong City
BSBA Marketing Management

Other Personal Information and Character Reference will be provided upon request.