



CHAMODI HANSIKA

PERSONAL INFO

Full Name : Sella Handi Chamodi Hansika Silva

Date of Birth : 13 December 1998

Gender : Female

District : Galle

Civil Status : Married

Religion : Buddhist

Nationality : Sri Lankan

EDUCATIONAL QUALIFICATION

- G.C.E Ordinary Level Exam in 2014
- G.C.E Advanced Level Exam in 2017

PROFESSIONAL QUALIFICATION

- Completed the MS Office advanced certificate course at IDM Campus

WORKING EXPERIENCE

- One year working experience in Housekeeping at Hikkaduwa Beach Hotel
- Worked as cashier at Keells supermarket chain for one year and six months
- Worked as Data Entry Operator Keells supermarket chain for 02 years
- Worked as Inventory control officer at Keells supermarket chain for 02 years

PROFILE

Motivated professional With 4 years of experience in data entry and inventory management, I have demonstrated accuracy and process improvement. Certified in MS Office, I have advanced proficiency in Word, Excel, PowerPoint, and Access. My housekeeping background enhances attention to detail and time management. A reliable team player with a focus on continuous improvement.

CONTACT

+971-50 260 5116

+94-77 565 9043

hansikachamodi935@gmail.com

Chamodi Hansika

SKILLS

- communication
- Self - Motivation
- Teamwork
- Time Management
- Leadership
- Adaptability
- Critical Thinking

LANGUAGES

- English
- Sinhala