CHANDU KIRAN KODE

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CAREER OBJECTIVE:

Obtain a challenging leadership position applying creative problem solving and lean management skills with a growing company to achieve optimum utilization of its resources and maximum profits.

PROFESSIONAL EXPERIENCE – 13 YEARS (AUTOMOBILES & FLEXIBLE PACKAGING & FMCG)

Present Employment Profile:

❖ **About Client:**

M/s Silal Food & Technologies LLC Group of companies *is part of ADQ, one of the region's largest holding companies with a broad portfolio of major enterprises spanning key sectors of Abu Dhabi's diversified economy. Silal was established in September 2020 to diversify sources of food products and stimulate manufactured and agri-food sectors. Silal's mandates include managing procurement programs and strategic stocks of foodstuffs. The company also executes specialized knowledge transfer programs on farming techniques and devises research and development projects*.

Work Profile

➢ Responsible for sourcing, negotiating, and purchasing materials for both local and other states vendors.

➢ As per maintenance team requirement material to Collect the Quotes (Minimum 2 Quotes). Follow up the supplier and get Right material Quotation.

➢ After Collect quote Make the Comparative statement & Which price is Low Raise the Purchase requisition.

➢ And same General & Consumable material. (Cotton Rag, Plumbing Material, Electrical Material).

➢ Some Vendor required Advance Payments. We follow up with vendor for Proforma invoice and submit to accounts, follow up the Payment. Now we have reduced petty cash and due to this.

➢ After Receive the material, Organize the material in store proper way.

➢ To maintain all the spare parts should be clean and coding as per the studies of Audits.

➢ To support the technicians involving the preventive maintenance of plant machinery

- To maintain the proper records of the PO copies, Goods Receipt Note, Issues and Maintain 5S in Store.
- Regular Check in Consumables & Place the order (LED Lights, Hand gloves, Pneumatic Items, Bearings, Plumbing Items, Electrical Related Items)
- Machinery spares create the new code in ERP.
- Daily Monitoring spares & Consumable's stock & Issue in ERP.
- Every Month Last Week Cross check the Stock & Inventory.
- Outside vendor Material (Out of Country) material Arrange the Transportation & Documentation
- AMC Monitoring for Equipment's (Weighing Scales, Forklifts, Boiler, Chiller)
- Vendor payments follow up to Finance Dept.
- Evaluate vendor's quotation to ensure that they are in line with the technical and commercial specifications required for the project.
- Advise internal and external on issues regarding purchasing terms & Conditions.
- In charge of daily operational purchasing needs such as planning, issuing, and following up on purchase orders delivery and shipment schedules
- Resolve supply, quality, service, and invoicing issues with vendors.
- Responsible for implementing internal procurement strategies to cater to high delivery and short lead time requirements.
- Coordinating with the dealers, suppliers, and vendors.
- Responsible for maintaining the records of office inventory.
- Responsible for checking the office assets are in good condition.
- finalize transporters agreement/contract/fright and bills.
- Control variation in stocks.
- Make The Pick Slip against Job Order & Also Make the DO & Invoice.
- responsible for all processes involved in supply chain management.
- Make The GTN & GRNs
- Monitoring the quality, cost and efficiency of the movement and storage of goods.
- Stock planning and Minimum Stock Levels Maintenance
- Creating and implementing a proper materials transfer system.
- Prepare and manage the logistics system to optimize time management.
- Creating and implement a proper materials transfer system

Previous Employment Profile:

Organization: Cory's Packaging

Position   :   Purchase & Maintenance Stores In Charge

Period   : Jan-2021 to Dec -2022

Cory's Packaging as a Purchase & Maintenance Stores In Charge from Jan-2021 to Dec-2023
Cory's Packaging is an integrated packaging solution provider and a market leader in the packaging industry. Part of Green Coast Enterprises, a private group owned by Abdul Ghaffar Hussain family. The company was established since 1976 with unique heritage that shapes the way Cory's Packaging conducts its business today. Cory's Packaging is the holding company for Emirates Techno pack LLC and Kangaroo Plastics LLC with operation in Dubai and Hungary servicing the Middle East, Africa, Asia, and Europe markets.

Employment Profile:

Organization: M/S HARSHA TOYOTA.,

Position: Purchase & Admin Executive.

Period: June 2014 to Dec-2021.

M/s HARSHA TOYOTA., Group of companies (M/s Harsha Automotive Private Limited).

HARSHA TOYOTA is integrating sales and service parts in a single convenient location, contributing to speedy and efficient service, allowing customers to experience the convenience and pleasure of owning a Toyota automobile.

ACADEMIC CHRONICLE:

- ➢ Passed SSC in the year 1996.
- ➢ Passed intermediate in the year 1998.
- ➢ Passed B.Com in the year 2011.

TECHNICAL SKILLS:

- ➢ Operating Systems: MS DOS, Windows 9X/NT/XP
- ➢ **Tools: MS-Office, Excel, ORACLE ERP 2016, ORACLE JDE, ORACLE FMS**

INTERPERSONAL SKILLS:

- ➢ Hard working with good grasping skill
- ➢ Self motivated and ability to motivate others
- ➢ Exceptionally systematic and punctual
- ➢ Good communication skills
- ➢ Committed to efficient and effective service

PERSONAL PROFILE:

NAME	: CHANDU KRAN KODE
DATE OF BIRTH	: 09TH AUGUST 1981
MARITAL STATUS	: Married
LANGUAGES KNOWN	: Telugu, English, Hindi
NATIONALTY	: INDIAN
VISA STATUS	: EMPOLYMENT VISA
PASS PORT NO	: W4128204
ADDRESS FOR COMMUNICATION	: CHANDU KIRAN
	BANIYAS EAST
	ABU DHABI
	UAE

DECLARATION:

I hereby declare all that the above mentioned particulars are true to the best of my knowledge. I earnestly request you to give an opportunity to serve your esteemed organization.

(CHANDU KIRAN KODE)