

Curriculum Vitae of

MELCHOR O. PENASBO

Nationality : Filipino
Address : Al Warqa, Dubai U.A.E
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Visa Status : Employed



Objectives: To get hired and work in a position which I can contribute my skills, learn the process and develop my strength for the beneficial and continued growth of your prestigious company.

SUMMARY OF SKILLS:

- Experienced and professional knowledge in food handling procedures.
- Experienced cashier with background in customer service and retail.
- Motivated Customer Service specialist with over year retail experience in a fast-paced, team-based environment.
- Technical knowledge – computer and mobile applications:
 - Operating System (Windows, Chrome, Android, iOS)
 - Microsoft Office (Word, Excel)
- Good in multitasking, time management, attention to detail, and willingness to learn.
- Good communication skills.

WORK EXPERIENCE(S)

Emirates Fast Food Company LLC – Mc Donald's Al Warqa, Dubai U.A.E

May 2017 up to date

Restaurant Worker

Responsibilities:

- Service Crew Trainor – train the newly hired crew in their designates station/s.
- Counter/cashier
- Grill/Burger station
- Mc Café – Barista

EDUCATIONAL ATTAINMENT

Don Bosco Technical Institute, Makati Philippines
(RAC) Refrigerator & Air Condition (2013-2014)

University of Makati
Associate in Contact Service Center (2011-2012)

Las Pinas High School
Graduate with Diploma (2007)

I hereby confirm that all the information herein is true and correct to the best of my knowledge and belief.