



CHRISTINE M. BAES

To develop my career life in experience of Customer Service through working in a well reputed company or organization with honesty and dignity where success comes through creativity, hardwork, sincerity, teaming and devotion and where there is a scope to gather knowledge.

Contact

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205 Esaa Al Thani Bldg.
Murraqabat Deira Dubai

Education

● Bachelor of Computer Science

Batangas State University

June 2002-November 2002

Skills

Organized



Communication



Teamwork



Meeting deadlines



Critical thinking



Experience

● Office Assistant

Sept 2022-Sept 2023

Nahr Albian Cargo

Dealing with queries or request from visitors and employees, assisting the office task required by the office staff. Monitoring usage if equipment and supplies if the office

● Advertising Representatives

Eman Ali Enect Management

Aug 2020-Aug 2022

Meet with client companies, create advertising plans and content to reach and prepare advertisement. Perform market research identifying areas upon which to focus.

● Sales and Customer Service

Sorosoro Ibaba Development
Cooperative (SIDC)

December 2014- December 2016

Keeps and assist deals and attends to the needs of the customer. Attend telephone inquiries from customer's daily. Perform and provide suggestion to improve customer satisfaction

● Service crew

Brother's Burger

August 2012- August 2014

Implementing standard procedure, safety and cleanliness. To provide high quality food and beverage, friendly and welcoming atmosphere.

● Service crew/ Cashier

Sawali Restaurant

March 2010-May 2011

Responsible for providing courteous and efficient food and beverage service to the customer. Attend and respond to customers need promptly and professionally.

Language

Tagalog

English



Reference

Marie Joy Palabrica

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