



Zunair Hassan Makhmood

Date of birth: 08/12/1998 | **Nationality:** Pakistani | **Gender:** Male |

Phone number: (+92) 3315091008 (Mobile) | **Phone number:**

(+971) 567964690 (Work) | **Email address:** zunairhassan05@gmail.com |

Address: Jebel Ali, Transguard LLC Dubai, Dubai, United Arab Emirates (Work) |

Address: Allama Iqbal Colony, 46000, Rawalpindi, Pakistan (Home)

ABOUT ME

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

WORK EXPERIENCE

09/2023 – CURRENT Dubai, United Arab Emirates

SECURITY GUARD TRANSGUARD LLC

09/2022 – 06/2023 Rawalpindi, Pakistan

DATA ENTRY CLERK PRAWA TECH

2021 – 2022 Rawalpindi, Pakistan

COMPUTER OPERATOR PRAWA TECH

Duties:

- Monitoring the operation of various servers, host systems, and network components.
- Organizing the data center's security and maintenance requirements.
- Performing 2nd-line support duties.
- Communicating with system users to identify, explain and resolve problems.
- Notifying senior managers of any equipment malfunctions.
- Performing all data processing duties in an accurate and timely manner.
- Using a computer console to process and complete jobs.
- Assisting users with software and hardware problems.
- Determining the scope of any computer problems and then prioritizing them accordingly.
- Ensuring that all data is secured and there are no breaches of confidentiality.
- Maintaining records of computer and system downtime.

2019 – 2021 Rawalpindi, Pakistan

CUSTOMER SERVICE REPRESENTATIVE PRAWA TECH

EDUCATION AND TRAINING

2016 – 2019 Rawalpindi, Pakistan

BSC University of Punjab

2014 – 2016 Rawalpindi, Pakistan

INTERMEDIATE FG. Liaquat Ali Degree Collage

LANGUAGE SKILLS

Mother tongue(s): **URDU**

Other language(s): **ENGLISH**



DIGITAL SKILLS

Microsoft Office | Microsoft Word | Microsoft Excel

ADDITIONAL INFORMATION

HOBBIES AND INTERESTS

Cricket

CERTIFICATIONS

IT Computer

2 Months

Professional English

2 Months

FATHER NAME

Muhammad Makhmood

PASSPORT

Passport No : BN0341981

Issue Date: 26 June 2023

Expiry Date: 24 June 2028
