



ABDUL KALEEL ASMITH SHIHAN

DATA ANALYSER AND DOCUMENT CONTROLLER

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DEIRA METRO STATION,
AL MAKTHOOM BRIDGE
DUBAI.

EDUCATION

2016 - 2018

ADVANCED TECHNOLOGICAL INSTITUTE
• HNDIT

2009 - 2011

NATIONAL COLLEGE OF EDUCATION
• National Diploma in ICT

2006 - 2007

INSTITUTE OF TECHNOLOGICAL
VOCATIONAL CENTER
• Certificate in ICT & English

SKILLS

- Problem solving
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Data Analyst
- Creativity
- Adaptability
- Supporting management system

PROFILE

Sales executive is a professional who drives the sales of a company's products or services as per the goals set. They work in assistance with the sales manager and sales associate. Sales executives actively seek new prospects and lead, then convert them into customers or users.

WORK EXPERIENCE

A.K.S.STATIONARIES AND SUPPLIERS

I have 8 years working experience in this STATIONARIES ITEM MANUFACTURE COMPANY. my main role is Store managing and deal with customer to achieve a target.

- 2016.11.16 - 2024.12.24

BANK OF CEYLON SRILANKA GOVERNMENT BANK

I have 1 years working experience in this bank I did customer account opening , document controler, cashier,pawning cashier ,issuing card also.

- 2008.06.01 -2009.05.30

LANGUAGE

- ENGLISH AND TAMIL

REFERENCE

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