



# Islam Mohamed Misbah Ismail

*Financial accountant*

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📍 El Sharjah - Emirates 📅 Dec 15, 1998 🇪🇬 Egyptian 🔄 Single

🛡 Exemption 🧑 Male

## 👤 Profile

I am a passionate person who loves to work. I know my goals well and I strive to achieve them. I have skills according to the experience I gained in the fields I joined, flexibility in dealing with all personal groups, and speed of adaptation in my workplace, as I always strive to strive and prove myself through my work.

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## 👛 Professional Experience

Sep 2022 – May 2024

Sixth of October, Egypt

### Data Entry - Store Keeper

*BPC Egyp For Contracting*

- Responsible for incoming and outgoing, issuing the call for addition and exchange, storing fluids and inventory, and taking care of its storage and validity
- I receive and count the goods, verify the quality and quantity, then issue a permit to add the goods to the warehouses. I conduct inventory inventory and issue reports on damaged and stagnant products as well as expired good's

Jan 2021 – Feb 2022

Cairo, Egypt

### Financial accountant

*GCC Egypt (Global Contracting Company)*

- Preparing and reviewing financial statements and preparing periodic financial reports.
- Follow-up and analysis of financial accounts and budgets.
- Ensure the application of accounting principles and correct financial standards.
- Administration of taxes and tax return obligations.
- Preparing and following up financial statements and forecast reports.

2019 – 2021

Cairo, Egypt

### Cashier

*Hyper Market*

Receiving money from customers.

- Operate and use the computer, scanner, cash, and more electronic devices used in the field.
- Preparing reports on debit and credit sales
- Keeping documents, documents and invoices for purchases and expenses in their own files.
- Receiving checks and depositing them in the bank

2015 – 2018

Sohag, Egypt

### Sales representative

*El Eman Company*

- Contacting new customers via phone and email to discuss their needs.

- Presenting, promoting, and selling products/services using solid arguments to existing and prospective customers.

## Education

2018 – 2022

Beni Suef, Egyp

**Bachelor of commerce**

*Beni Suef University*

## Skills

Microsoft Ofiice Programs



Resource management



Budgeting and Planning



Proficient typing and editing skills



Problem analysis and problem solving skills



work under pressure



## Languages

English

