

Curriculum Vitae



JAKIR HOSSAIN

Siliguri, Darjeeling,
West Bengal, India

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Objective:

To become a management professional and having a knowledge of the hotel industry while contributing to achieve the organization's goal as well as my personal goals with the help of my experience and skills.

Work Experience:

- **Working as a Housekeeping Associate (Casual – Kohinoor Company) in Aloft and Element Me'aisam Hotel, Dubai from November 2023 to till date (Aloft – 221 Room and Element 168 Apartments)**

Job responsibilities:

- Checks the occupied and departure rooms, giving special attention to guest needs.
- Achieve positive outcomes from guest queries in a timely and efficient manner.
- Cleaning the Public area in timely manner and make sure the area is maintain throughout.
- Using the machineries while cleaning and maintaining.
- Cleans assigned guest units in accordance with company standard.
- Stocks and maintains housekeeping card and storage room.
- Report maintenance issues to room inspector/manager immediately.
- Properly tags lost and found items and turns them in to management.
- Performs towel service responsibilities as needed.
- Offers guest assistance when needed whenever possible.
- Cleans room, guest laundry, vending and other areas as assigned.
- Complies with all safety and security policies in accordance with company Standard.

Educational Qualification:

- Completed Madhymik from W.B.B.S.E. board, Mekhliganj H.S. School in 2009.
- Completed Higher Secondary from W.B.B.S.E. board, Mekhliganj H.S. School in 2011.

Special Skills:

- Good customer service skills
- Demonstrates ability to interact with coworkers in a variety of situations
- And maintains a calm demeanor in a stressful environment.

Award:

- Star of the month award in January 2024 in Aloft and Element Hotel, Dubai.

Strengths:

- Dedicated, Hard Working.
- Interactive skills
- Positive thinking and willing to learn.

Hobby and Interest:

- Driving, Playing Cricket

Languages Known:

- English, Hindi, Bengali

Personal Particulars:

Name : Jakir Hossain
Father's Name : Amir Uddin Mahammad
Date of Birth : 8th April, 1994
Sex : Male
Marital Status : Single
State : West Bengal.
Nationality : Indian
Passport Issue Date : 23/05/2016
Passport Expiry Date : 22/05/2026

I hereby declare that all the particulars above mention are correct to the best of my knowledge and Belief.

(Jakir Hossain)