
MOHAMMED ASRAF

Personal Details

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- Address : Al - jaffiliya, Dubai - UAE.
- Date of Birth : 23/01/2001
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Objective

Dedicated logistics professional with one year of experience in container freight station operations, specializing in export/export management, yard activities and shipment coordination. Seeking to leverage my skills and knowledge to contribute to a dynamic logistics team..

Experience

BALMER LAWRIE CO & LTD (Central Government of India)

LOGISTICS EXECUTIVE (2023 – 2024)

Coordinated and supervised export and import operations, ensuring timely and accurate processing of shipments

- Managed yard activities, including loading/unloading containers, optimizing storage and maintaining efficient traffic flow. -
- Prepared and verified shipping documentation, ensuring compliance with international trade regulations and company policies. -
- Reporting and Analyzing on the Pending invoices. Utilized logistics software to track shipments, generate reports, and communicate with vendors and clients.
- Assisted in troubleshooting and resolving operational issues to minimize disruptions and enhance service quality. -
- Resolving queries and taking action on the mails Regarding Invoice. -

Education

Course / Degree	School / University	Grade / Score	Year
BBA (Financial Services)	Crescent University	First class	2018 - 2021
Diploma in L & S	Galaxy institute of logistics and shipping	First class	2023

Skills

- Microsoft office - Word, Excel, ppt
- Data analysis
- Labours handling
- problem solving

Projects

Event management in growth and strategy: I have successfully executed projects in event management with a focus on growth and strategy.

Strategic Planning: Developing comprehensive strategies to ensure event success while aligning with business objectives.

Growth Optimization: Identifying and implementing initiatives to maximize attendee engagement, expand outreach, and achieve measurable growth outcomes.

End-to-End Management: Overseeing all aspects of event execution, including budgeting, logistics, team coordination.

Language

- English
- Tamil
- Hindi (beginner)