



Josemon Abraham

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Objective

Accountant with 5 years of experience in financial reporting,budgeting,and auditing.Seeking accountant position where I can use my skills to help a company grow and succeed.

Experience

- **MAPLE ASH RESORT,WAYANAD** 01-11-2022 - 12-01-2024
Chief Accountant
 - Collect and analyze financial data from a variety of sources, including financial statements, industry reports,and market research.
 - Financial Reporting:Prepare accurate ,timely financial reports company expenditures following the established schedule.
 - Review and and analyze balance sheet,income statement,cash flow statement ,and variance narratives.
 - Monitor the status of transactions and coding structures to ensure alignment with company policy and guidelines.
 - Oversaw the company's general account operations by stragically controlling and verifying financial transactions.
 - Preparation and assist in development of annual budget.
 - Handling payroll.
 - Audit support to auditors during audit.
 - Tax calculation and filing.
- **AKASH PETS,PALAKKAD** 01-06-2018 - 30-06-2022
Junior Accountant
 - Reviewed and confirmed the reports and payments are completed accurately.
 - Collected and analyzed clients data and financial transactions documenting accounting control procedures.
 - Preparing journal entries,bank reconciliations,monthly reports,and bank transaction records.
 - Preparation of P&L account, balancesheet and other financial reports.
 - Maintain stock records.
 - Handling petty cash of the company.
 - GST & TDS Calculation and filing.

Education

- **Mahatma Gandhi University , Kottayam** 2018
Bachelor of Commerce

73.5%

- **Board of Higher Secondary Education, Kerala**
10+2 Commerce
83%

2015

- **General Education Department of Kerala**
SSLC
79%

2012

Skills

- Tally Erp9& Tally Prime
- Advanced Excel : Conditional Functions,Pivot Tables,Lookup functions.
- Analytical skills, Financial analysis, bookkeeping
- Good communication skill

Languages

- English
- Hindi
- Malayalam

Personal Details

- Date of Birth :02-061996
- Nationality : Indian
- Religion : Christian
- Passport : U2769935
- Gender : Male

Certificates

- Tally
- Ms Office