



## Contacts

📍 Unimix Building, DUBAI, India 368085

☎ +971 588440086 / 558064985

✉ joelmarwinlobo@gmail.com

🚗 UAE DL Automatic

🌐 <https://www.linkedin.com/in/joel-merwin-lobo-72b70>

## Joel Merwin Lobo

### Mechanical Engineer

*Motivated Purchase assistant/Coordinator with 2 years of experience, recognized for assessing operational needs and developing solutions to save costs, improve revenues and drive customer satisfaction. Resourceful and well-organized with excellent leadership and team- building record. and I possess a valid UAE Driving License.*

## Expert Skills

Microsoft office



Communication



Project assistance



Project engineering



Autocad



## Education History

**B.E Mechanical Engineering**

Visvesvaraya Technological University (VTU)  
(2015-2019) Belgum, India

## PURCHASE ENGINEER/PROJECT COORDINATOR

Al Tamayoz contracting (from July-2022)

*In my role as a purchase engineer/coordinator & Document controller within this organization, my primary responsibility is managing the construction of a mixed-use building. This edifice comprises of two basement levels that can accommodate up to 500 cars, multiple retail shops, a business center, and residential apartments. The total budget allocated for this project is 213 million Dirhams.*

## INSPECTION ENGINEER

Gail Gas Ltd (From Sep 2019 to Feb 2022)

*During my Two-year tenure as a Site Engineer at Gail gas Ltd, I competently managed various project aspects, including MDPE & House connectivity. My efforts resulted in the successful completion of 4500 House connectivity 14KM MDPE Line & 286 Commercial/Industry connectivity. In 2021, I received recognition as one of the best employers (Contract based) of the year*

## Work Experience (Project)

### 1) Project coordinator/Purchase assistant Al Tamayoz contracting (from July-2022

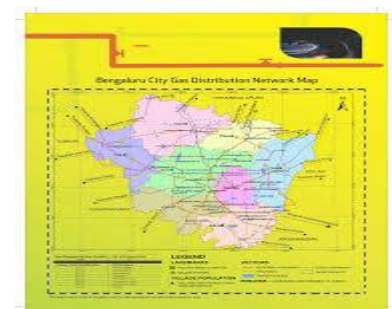
- Assessing the requirements of the company, financial constraints, and the timeframe required to acquire essential resources.
- Procuring products or services that align with the organization's standards for quantity and quality.
- Executing procurement strategies, analyzing prices from different vendors, researching items, and establishing connections with suppliers.
- Supporting in negotiation tactics and providing suggestions. Managing goods during the procurement procedure.
- Sending out purchase orders to suppliers, distributors, manufacturers, and engaging in price negotiations
- Verify the accuracy of received orders and the condition of received goods.
- Collaborate with relevant departments to ensure purchased products meet company needs and maintain detailed purchase records.
- Cultivate strong relationships with vendors and provide support in analysis and reporting.
- Oversee and coordinate project schedules and implementation to ensure timely completion.
- Coordinate the consolidation of drawings for consultant review and manage project management documents as directed.
- Ensure timely submission of sub-contractor invoices and Payment Certificates to the Cost Control Manager and Project Manager



### 2) Gail Gas Ltd , India (Inspection Engineer)( (From Sep 2019 to Feb 2022)

#### City gas distribution project (PNG)

- Conducting surveys and designing gas pipelines in compliance with PNGRB guidelines.
- Verifying pressure levels in underground and above-ground pipelines.
- Ensuring operators and supervisors comprehend their responsibilities for safe work practices.
- Showing meter type and connectivity tailored to customer requirements.
- On-site inspections for raw materials, material tests, and calibration reports.
- Overseeing excavation, PE pipeline installation, backfilling, sand padding, and warning mat placement.
- Observing pipeline stringing activities.
- Managing the initial 32 km of gas charging, including domestic, commercial, and industrial commissioning in Bangalore Geographical Area.
- Participating in project review meetings to assess progress.
- Verifying contractor bill certifications.
- Preparing documents in accordance with HOTO procedures.
- Conducting quality checks on Seamless steel pipes, Polyethylene coating, and Sand blasting.



Personal Details

Date of Birth : 11/09/1997  
Marital Status: Single  
Gender: Male  
Religion: Christian

Nationality: Indian  
Visa Status: Residence  
Passport: V4048778

Languages

- English
- Hindi
- Kannada
- Malayalam
- Arabic

