

MUHAMMED NAMEER

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PROFESSIONAL SUMMARY

Dedicated and proactive professional with 4 years of experience in inventory management, customer service, and cashier operations. Skilled in stock control, resolving customer concerns, and ensuring efficient store operations. Strong team player with excellent communication and problem-solving abilities, seeking to contribute these skills in a dynamic environment.

WORK EXPERIENCE

Inventory Coordinator - Nesto Hypermarket, Sharjah, UAE (July 2024 - Present)

- Manage stock levels, ensure timely replenishment, and minimize stockouts.
- Coordinate with procurement and sales teams for accurate demand forecasting.
- Maintain inventory records and perform periodic stock audits.
- Optimize storage layout and track incoming/outgoing shipments.

Customer Service Executive - Nesto Hypermarket, Sharjah, UAE (August 2022 - July 2024)

- Address customer inquiries and resolve product or service-related issues.
- Maintain up-to-date knowledge on store policies and offerings.
- Support sales by informing customers about promotions and upselling products.

Cashier - Nesto Hypermarket, Sharjah, UAE (November 2021 - August 2022)

- Processed transactions efficiently and accurately.
- Provided courteous service to customers during checkout.
- Assisted customers with product queries and supported store operations.

EDUCATION

Biomedical Engineering - KMCT Engineering College, Calicut, Kerala (2016 - 2019)

Higher Secondary Education - Govt. HSS, Koduvally, Calicut (2014 - 2015)

Secondary School Certificate - Govt. HSS, Koduvally, Calicut (2013)

SKILLS

- MS Word, Excel, Outlook
- SAP
- Customer Service & Complaint Resolution

- Inventory & Sales Support
- Team Leadership & Training
- Organizational & Time Management
- Adaptability & Attention to Detail
- Multilingual Communication

LANGUAGES

English, Hindi, Malayalam, Arabic