



Jyothika SR



Contact

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Date of Birth: 02/04/1999

Marital Status: single

Nationality: Indian



Languages

English

hindhi

malayalam



Skills

Tally prime

Microsoft office

Quick books

peachtree



Reference



Objective

To work with an organization where I get an opportunity to apply the knowledge I gained through my education and professional experience



Experiences

coordinator	IRTC
23/05/2023 - 15/10/2024	Integrated Rural Technology centre(Grant in Aid Institution of KSCSTE,Govt of Kerala) Management: skill to manage the responsibilities of various employees. Budgeting: Ability to prioritize projects needs and compare them to budgetery limit. Organization: keeping tracks of many complex deadlines,requirements shedules and budgets. Communication
Accounts assistant	Hard ware shop
5/11/2020 - 26/10/2021	Managed daily sales transactions cash handling purchase entry managed accounts payable and receivable
CRE	M/S maxvalue credits and investment LTD
22/11/2019 - 21/12/2019	



Education

Mcom	Kerala University
2023	57%
Bcom	Kerala University
2019	69%
Masters in corporate Accounting+GST	KCSM
2022	A+
Certificate in bankingfinancial services&insurance	IIB education
	A+

