



DANIELLA KAE JACOB

CONTACT ME

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Abu Dhabi

PERSONAL INFO

Age: 25

Birth date: April 07, 1998

Place of birth: Tuguegarao City, Philippines

Language known: Tagalog/English

Marital Status: Single

Nationality: Filipino

Philippine Driving license: Non-Professional/ Restrictions 1,2

Visa Status: Visit Visa

OBJECTIVES

To secure an employment that will allow me to use my great strategic and tactical abilities, educational and past experience and ability to work effectively with others .

EDUCATION

OUR LADY OF FATIMA UNIVERSITY
BS Pharmacy

Undergrad

2014-2018

JOHN WESLEY COLLEGE

Highschool

2009-2014

SKILLS

- Responsible
- Can work on less supervision
- Good communication skills
- Highly organized
- Attention to detail
- Computer literate

THINGS I LIKE



Watching movies



Cooking



Biking



Nature

PROFILE

I have strong sense of responsibility, am trustworthy, constantly carry out task with a positive attitude, and contribute to the creation of a positive work environment. I am a goal-oriented, visionary and innovative individual that is eager to acquire new concepts in which i can apply my organizational abilities, educational background, and ability to work well with others.

EXPERIENCES

March 2018-April 2020

Thery's FooDs 'n BoX

- Purchasing Supervisor
- Negotiating prices with vendors

July 2020-June 2021

PTSI Cagayan Chest Clinic and Dispensary

- Management information system admin
- Making reports required by the management by daily, monthly, quarterly and yearly basis.
- Encoding patients profile and scheduling patients check up and follow up.

August 2021-June 2023

Thery's Burger, Fries & Shakes

- Kitchen Staff
- Preparing ingredients, taking orders and Maintaining kitchen areas clean and sanitized.

CERTIFICATES

- Safety Officer Certificate
- Certificate from previous employers