

DELWIN DAVIS

[Global Masters (MBA) in Logistics & Supply Chain Management (SCM) + B.Com in Finance]

[2.3 years of experience in Logistics & Supply Chain Management]

Email: - delwinijk20@gmail.com

Mobile: - +91-8547158615 (India)

Passport No: - R9734827 (DOE – 20.02.2028), Qatar ID :- 29735626670

LinkedIn ID: - <https://www.linkedin.com/in/delwin-davis-ijk>

Present Address:- Kerala, India - PIN 680125



CAREER OBJECTIVE:-

Widening the knowledge and seeking a position to utilize my skills and abilities in the industry that offers professional growth while being resourceful, innovative and flexible. Seeking a role in an MNC where I can upgrade my skills with time and take the company to the next level.

PROFESSIONAL EXPERIENCE SUMMARY:-

| EXP | DESIGNATION | ORGANIZATION | LOCATION | DURATION |
|-----|------------------------------|---|---------------------------------|--------------------------------|
| 3 | Team Leader - Logistics | Gulf Warehousing Company (GWC)(FIFA Contract) | Doha, Qatar | 23rd Sep 2022 to 31st Dec 2022 |
| 2 | Shift Controller - Logistics | Lulu International Group | Cochin- Kerala, India | 22th Sep 2021 to 20th SEP 2022 |
| 1 | Logistics Coordinator | Om Logistics Limited | Sholavaram - Chennai, TN, India | 15th Sep 2020 to 18th Sep 2021 |

ACADEMIC QUALIFICATION:-

| EDUCATION | UNIVERSITY | INSTITUTION | YEAR OF PASSING |
|--|----------------------------------|---|-----------------|
| (MBA) in Logistics & Supply Chain Management (SCM) | Bharathiyar University | Global Institute of Integral Management Studies (GIIMS) Cochin – Kerala | 2021 |
| Bachelor of Commerce (B.Com) in Finance | Calicut University | Christ College (Autonomous), Irinjalakuda, Thrissur - Kerala | 2018 |
| PG Diploma in Logistics Management | Confederation Of Indian Industry | Global Institute of Integral Management Studies (GIIMS) Cochin - Kerala | 2021 |

| | | | |
|---|-----------------------------|---|------|
| Global Masters In Logistics & Supply Chain Management | World University Consortium | Global Institute of Integral Management Studies (GIIMS) Cochin - Lateral | 2021 |
|---|-----------------------------|---|------|

CORE COMPETENCIES / ROLES & RESPONSIBILITIES:-

Exp. – III

Gulf Warehousing Company – Team Leader (Logistics):-

- 1) Accomplish requirements, allocating resources, scheduling and coordinating staff
- 2) Ensure efficient route management for transportation and its coordination.
- 3) Inventory accuracy is maintained through proper Inventory Management.
- 4) Short and tactical term planning and co-ordination of logistics for maximizing customer delivery performance while ensuring cost-efficiency
- 5) Daily interaction with other teams, programs, and Business Units to maintain and meet organizational goals and objectives
- 6) Receive and forward all types of goods and deliveries in and out of the warehouse to the correct point of storage area.
- 7) Monitor and take inventory on regular basis to compile orders based on par levels or needs.
- 8) Manage inventory levels, ensuring that changes in inventory are promptly and accurately recorded in internal supply chain systems.
- 9) Deliver performance reports on a weekly, monthly, basis and report back on employee performance and annual evaluations.
- 10) Allocation of duties to the team members and guide them wisely.

Exp. – II

LuLu International Group – Shift Controller (Logistics):-

- 1) Manage order allocation part.
- 2) Picker wise real time track, manage packing section.
- 3) Customer complaint management.
- 4) Manpower management.
- 5) Manage daily schedules, employee shifts, and time-off requests and On time hand over.
- 6) Handle customer and employee complaints.
- 7) Assign duties to employees and oversee their progress
- 8) Ensure that daily sales/production goals are met.

- 9) Supervise staff to ensure that tasks are completed on time and according to safety laws.
- 10) Order materials needed for production.
- 11) Open up or close the warehouse at the start and end of the day.
- 12) Evaluate staff performance and provide training where necessary.
- 13) Resolve workplace disputes.
- 14) Provide guidance and feedback to employees when needed.
- 15) Ensure industry rules and regulations are followed.
- 16) Resolve conflicts between employees.

Exp. – I

OM Logistics Limited – Logistic Coordinator:-

- 1) Establish and develop excellent client relationships with equipment suppliers and work to develop products utilizing customer feedback.
- 2) Provided completed booking confirmations for orders and emailed final documents to account upper management, customer, and warehouse team.
- 3) Organized and coordinated freight movements for various companies that required outsourced transportation.
- 4) Answered emails and phone calls in a timely and professional manner.
- 5) Handled about 1000 tons of Air, Train and Road cargo per month.
- 6) Developed relationships with contract customers at multiple levels within over 26 organizations.
- 7) Provided customers with updates regarding changes and trends within the transportation and logistics industry.
- 8) Facilitate customer order requirements and coordinate transportation of materials to ensure on time deliveries.
- 9) Ensured the swift resolution of customer issues to preserve customer loyalty while complying with company policies.
- 10) Dispatched and tracked rail and truck shipments.
- 11) Produced price quotes for multiple customers daily.
- 12) Processed claims for all overage/shortage/damage (OSD) cases.
- 13) Scheduled weekly meetings with clients to resolve issues and update agreements.
- 14) Specialized in investigating and finding resolution for inbound and outbound incidents.
- 15) Maintained MIS report for each customer on daily basis of in-route, warehouse and delivered shipment.
- 16) Single window person for all customer related query.
- 17) Regular clients visit for business improvements.
- 18) Regular training to operation team and implement new SOP for smooth operation.
- 19) Daily MIS report update to the customer to clear old stocks.
- 20) Build a teamwork within coordination department and involve in regular operation related meeting for KAIZEN.

CERTIFICATIONS & EXTRA CURRICULAR ACTIVITIES:

- Certificate of appreciation for outstanding commitment to the successful delivery of the **FIFA WORLD CUP QATAR 2022**.
- Certificate of successfully completed the training on 4 **FIFA EVENTS ON -BOARDING TRAINING PROGRAM** held by Gulf Warehousing Company (GWC).
- Certification for completed **Workshop on 'Logistics & Supply Chain Management (SCM)'** held by OM Institute of Logistics & Supply Chain Management from **22nd – 24th Nov 2019 at Jamalpur, Haryana**.
- Certification for attended **Workshop on 'Role of Logistics in International Business'** organized by International Academy of Logistics Management Kochi, held at Christ College Irinjalakuda.
- Industrial Visit (IV) done in '**Kerala State Industrial Enterprise Ltd (KSIE)**' and '**Dubai Port (DP World)**' - **Kochi**.
- Participated in the '**Masters Talk Session**' with **CEO, Air India Express** at Kochi.
- Participated in '**Outbound Learning Event**' conducted by **AKSH People Transformation**.

COMPUTER SKILLS:-

- Microsoft Excel
- Microsoft Word
- Microsoft Power Point (PPT)
- Microsoft Outlook
- Tally
- Oracle ERP Software
- SAP

SKILLS & STRENGTH:-

- Highly adjustable to new working environment
- Possessing effective communication and interpersonal skills along with a hardworking attitude & commitment to work
- Ability to learn quickly and highly self-motivated
- Good communication and presentation skills
- Positive thinking with the urge to work harder to attain satisfaction
- Punctuality & Time Management
- Friendly behavior
- Patience & Understanding
- Problem Solving
- Leadership
- Confidence in self and team work
- Adaptability
- Ability and affinity to respond quickly

PERSONAL PROFILE:-

Name

Delwin Davis

| | |
|---------------------|--|
| Age & Date of birth | 25, 20/05/1997 |
| Sex | Male |
| Marital status | Single |
| Nationality | Indian |
| Languages Known | English, Malayalam, Hindi & Tamil |
| Hobbies | Travelling, Pets, Yoga, Singing & Photography |
| Permanent Address | S/o. Davis P P, Pallissery House, Christ Nagar, Irinjalakuda, Thrissur (Dist), Kerala- 680125, India |
| Driving License No. | 45/5699/2015 (India) |
| Passport Details | Passport No – R9734827 Place of Issue – Cochin Date of Issue – 21/02/2018 Date of Expiry – 20/02/2028 |

DECLARATION:-

I hereby declare that all the details, I have furnished above are true to the best of my knowledge and belief.

Place: Thrissur, Kerala

Delwin Davis

Date: