

VINEETH S S

ALJURF AJMAN

0506734407

Monu.Vineeth@Gmail.Com

Dear Human Resource Manager,

I am extremely interested in obtaining this position with your corporation. I have outlined some background information about myself below and attached a copy of my resume for your consideration.

I am organized and detail-oriented, work well under pressure, have extreme ability to convince clients, enjoy working with a variety of people and have a great attitude.

I have enclosed a copy of my resume for your perusal. Thank you for your time and courtesy in reviewing this material and for your consideration of my qualification for the open position. Please contact me at your earliest convenience so that I may share with your background and enthusiasm for the position.

Sincerely,
VINEETH



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Objective

SEEKING A CAREER WITH A PROGRESSIVE ORGANIZATION WHERE I CAN UTILISE MY SKILLS, KNOWLEDGE & EXPERIENCE IN A CHALLENGING ROLE THAT ALLOWS FOR ADVANCEMENT AND GROWTH.

Education

- BSC CHEMISTRY 2010-2013
KERALA UNIVERSITY
2.19/4.00
- GNIT SOFTWARE 2013-2016
NIIT
B

Experience

- LAB ASSISTANT 2016 - 2019
ARCHEOLOGICAL LAB
I am handling chemical equipment and preparing reagent also.
- STORE ASSISTANT 2014 - 2016
SUPPLYCO FOOD COMPANY
I am receiving and daily stock checking through system and manually also. And also checking expired items also.
- OFFICE CLERK 2019 - 2020
ALPHA MEDICQLS
I am doing office work. Filing and preparing documents also
- STORE ASSISTANT and PURCHASE DEPARTMENT 2021 -
THUMBAY LABS
I am received items, check expiry, maintain stock also. And also issuing items for other location.
- ACCESSION DEPERATMENT 2021 -
THUMBAY LABS
SAMPLE RECEIVING
TAKEN BARCODE
HANDLE TO SENT OUT SAMPLE

Skills

100%

TEAM BUILDING PROBLEM
SOLVING DECISION MAKING

100%

MS EXCEL WORD ORACLE
HTML

PERSONAL INFORMATION

- DOB=21/12/1989
GENDER=MALE
MARTIAL STATUS=SINGLE
NATIONALITY=INDIAN

Interests

- PHOTO SHOP
- STAMP COLLECTION
- BASKETBALL

Languages

- ENGLISH HINDI MALAYALAM

ABOUT MYSELF

- I AM SELF CONFIDENT, HONEST AND PUNCTUAL PERSON. I WORK HARD TO ACHIVE MY GOALS. I GIVE IMPORTANCE TO JOB SATISFACTION AND WORKING WITH A POSITION. I WOULD LIKE TO IMPROVE MY KNOWLEDGE AS WELL AS POSITION BY POSITION BY JOINING YOUR TEAM



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