



UMAR RIAZ

Retail Sales Officer

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Alain Zakhar Shop No 82

+971-565-762-790

EDUCATION

CIVIL ENGINEERING
KMK COLLEGE OF EDUCATION
2013-2016

MATRIC
VISION MODEL COLLEGE
2011-2013

COMPUTER COURSE
BISMILLAH COMPUTER CENTER
2013

SKILLS

- Time Management
- POS (Point of Sale) Systems
- Inventory Management
- CUSTOMER SERVICE
- Marketing
- Sales Reporting
- Product Knowledge
- Teamwork

LANGUAGES

- ENGLISH
- URDU
- PUNJABI

ABOUT ME

My name is Umar Riaz. I worked as a Retail Sales Officer at Fahad Telecom (Special Communication Organization) from June 1, 2018, to September 30, 2023. In this role, I was responsible for a variety of tasks to ensure the smooth operation of the retail sales department

WORK EXPERIENCE

Retail Sales Officer 01 June,2018-30 September, 2023
Fahad Telecom | Bhimber AJ&K

I have had the privilege of serving as a Retail Sales Officer (RSO) in the dynamic and fast-paced environment of a prominent Telecommunication Company, where I have contributed to the company's success by providing exceptional customer service and driving sales. My tenure with the organization spans from [01 June 2018] to [30 September 2023].

Computer course 10 April,2013-15 June,2013
Bismillah Computer Center | Bhimber AJ&K

I completed a fundamental computer course that spanned from [10 april 2013] to [15 june 2013]. This introductory program provided a solid foundation in essential computer skills. During the course, I gained proficiency in basic computer operations, including file management and navigating the operating system. I also developed crucial skills such as typing, internet browsing, and using email. This learning experience enabled me to feel more confident and capable when interacting with computers, an invaluable skill in today's digital age. It served as a stepping stone for further exploration and specialization in the world of technology."

ADDRESS

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