

### PERSONAL SKILLS:

- Know the school curriculum and the expected outcomes for students at various grade levels.
- Have up-to-date knowledge about learning theories, techniques and resources.
- Use word processing, presentation, bookkeeping and email software.
- Cooperative with other team members.
- Introducing New Ideas of Learning for the students.

#### PERSONAL INFO:

**Date of Birth** 

Prepare and correct tests.

their parents.

Prepare invoices and receipts for students or parents.

: 26/07/1997

**Marital Status** 

: Single

: Pakistan

**Passport No** 

Nationality

: DP2225701

**Date of Expire** 

: 07/09/2026

**VISA Status** 

: VISIT VISA

Languages: English, Urdu, Punjabi, Pastho & Hindi.

Preference:

**Provided Upon Request** 

# WARDA UMER

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#### OBJECTIVE

I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives within a contemporary and economical business setting.

## EXPERIENCE

#### Teacher (3 years)

#### Government Sutlej Girls High School, Pakistan

- Created and maintained a welcoming, friendly, engaging, and nurturing classroom environment where all students felt comfortable.
- Developed rigorous lesson plans and lectures and prepared students for guizzes and tests.
- Graded papers, lessons, tests, quizzes, and other assignments, relaying information to parents and school board when necessary.

#### Science Teacher (1 year)

#### EFA School System, Pakistan

- Planning and instructing lessons on science topics, such as biology, chemistry or physics
- Enforcing classroom management and school administrative policies
- Assessing and accommodating students learning needs and styles
- Using technology to deliver lessons and other educational materials
- Communicating effectively with students, parents and staff
- Grading students' assignments, tests and exams

# Home Tutor (2015 - Ongoing)

#### **Pakistan**

- Work with students to improve their skills in certain subjects. 0
  - Prepare lessons, and assign and correct homework.
- Evaluate students' progress and discuss the results with students and/or
- Identify students' individual learning needs.
- **EDUCATION**

#### Matriculation(PRE - Med) (2012-14)

Government Satluj girls high school (Okara)Pakistan

#### Intermediate (PRE - Med) (2015 – 17)

Punjab group of colleges (Okara) Pakistan

#### Bachelor of science(Zoology, Botany, computer) (2017-19)

Punjab group of colleges (Punjab university) Pakistan

#### Master's in Zoology (2019 – 2021)

University of Okara... PakistanBBA - FINANCE