



SAIKUMAR BODDUPALLI

Address: Dubai, Dubai, United Arab Emirates

Email address: boddupallisaiikumar007@gmail.com **Phone number:** (+971) 559803112

Gender: Male **Date of birth:** 19/12/1999 **Nationality:** Indian

ABOUT ME

To contribute to the experience of the hotel's customers by consistently maintaining the cleanliness and upkeep of the various rooms and facilities

WORK EXPERIENCE

[15/11/2023 – Current] **Guest Service Agent**

[ARADA] Transguard Group LLC

City: Sharjah

Country: United Arab Emirates

Main activities and responsibilities:

- Greeting guest upon arrival and making them feel welcomed.
- Administering check-ins and check-outs.
- Providing front desk services to guests.
- Assigning rooms and taking care of administrative duties.
- Delivering mail and messages.
- Coordinating with bell service and staff management.
- Being a source of information to guests on various matters such as transport and restaurant advice.
- Processing meal and beverage requests.

[13/01/2021 – 27/10/2023] **Guest Service Agent**

[EMMAR] EMRILL Services LLC

City: Dubai

Country: United Arab Emirates

Main activities and responsibilities:

- Greeting guest upon arrival and making them feel welcomed.
- Administering check-ins and check-outs.
- Providing front desk services to guests.
- Assigning rooms and taking care of administrative duties.
- Delivering mail and messages.
- Coordinating with bell service and staff management.
- Being a source of information to guests on various matters such as transport and restaurant advice.
- Processing meal and beverage requests.

[24/10/2019 - 04/06/2020] **Guest Service Agent**

Delta Hotels Marriott Jumeirah Beach

City: Dubai

Country: United Arab Emirates

[14/05/2018 - 14/11/2018] **Trainee Guest service Agent**

AVASA HOTEL

City: Hyderabad

Country: India

EDUCATION AND TRAINING

[2014] **Secondary school education**

Greenwood high school Hyderabd,India

[2015 - 2017] **Intermediate**

Narayana Jr collage Hyderabad,India

[2017 - 2018] **Diploma in Hotel management**

JNTU Univercity Hyderabad, India

DIGITAL SKILLS

My Digital Skills

OPERA | MS Office (MS Word, MS Powerpoint, MS Excel, MS)

HOBBIES AND INTER- ESTS

Travelling Browsing Photography