



RICA FRANZ IBANEZ

Experience

CompanyName: CaptainRibbers

Position: **Waitress**

Address: Silliman Avenue, Dumaguete City

CompanyName: **Ameeri Lounge and Restaurant**

Position: **Waitress**

Sheikh Zayed Rd., Dubai

CompanyName: Conversa Mobile Inc. Globe Contractor

Position: **Admin Staff**

Address: Khan Arcade Commercial, Sibulan, Negros Oriental

- Organize and schedule appointments.
- Write and distribute email, correspondence memos, letters, faxes and forms.
- Assist in the preparation of regularly scheduled reports.

CompanyName: Inspiro Relia Inc.

Position: **Customer Service Representative**

Address: Dumaguete City, Philippines

- Manage large amounts of incoming phone calls
- Generate sales leads
- Identify and assess customer needs to achieve satisfaction
- Build sustainable relationships and trust with customer accounts through open and interactive communication

CompanyName: HomeCredit

Position: **Sales Associate**

Address: Siquijor, Siquijor

- Actively seek out customers in store
- Remain knowledgeable on products offered and discuss available options
- Process POS (point of sale) purchases
- Cross sell products
- Handle returns of merchandise
- Team up with co-workers to ensure proper customer service



OBJECTIVES:

I am seeking a competitive and challenging environment where I can serve your organization and establish an enjoyable career to myself.



PERSONAL DATA:

Birthdate: August 10, 1989

Age: 34

Gender: Female

Civil Status: Single

Contact



0542386998



mielbyn0817franz@gmail.com



Diera, Dubai



Education

College: Siquijor State College

Course: Bachelor of Science in
Hotel Restaurant Management

High School: Colegio Santa
Catalina de Alejandria