

# SURAJ TAMANG



✉ tamangsuraj024@gmail.com

☎ +9779842333217

📍 Biratnagar-2, Kamal Pokhari Marga

## SKILLS

- Strong communication skills
- Problem-solving abilities • Team collaboration • Time management
- Adaptability • Customer service
- Project management

## PERSONAL DETAILS

Date of Birth : 10/02/1995

Marital Status : Single

Nationality : Nepali

Religion : Hindu

Passport : BA0164007

Gender : Male

## OBJECTIVE

To obtain a role where I can apply my skills and experience to contribute to the success of the organization and support my professional growth.

## EXPERIENCE

### Receptionist

02/06/2013 - 13/04/2019

Birat Nursing Home Pvt. Ltd.

As a receptionist at Birat Nursing Home Pvt. Ltd., I handled patient greetings, appointment scheduling, record management, billing, and insurance claims while ensuring smooth communication between staff and patients.

### Site Engineer

18 November 2019 - Present

China Communication Service International

At CCSI, I am working as a Site Engineer on the NTC 4G Project, handling integration, maintenance and operations. I integrate 4G components, do maintenance, optimize performance, and coordinate with teams to ensure reliable network performance.

## EDUCATION

### SLC

2010

Eden National Boarding School

71.25%

### +2

2012

Orchid Public Higher Secondary School

58.10%

### Bachelor in Electronics & Communication

Purbanchal University School of Engineering & Technology 2012-present (result waiting)

## REFERENCE

### Amit Bhagat - Huawei Nepal Technology Co. Pvt. Ltd.

Operational Director

amit.bhagat1@huawei.com

9852030547

### Subash Pokharel - Birat Nursing Home Pvt. Ltd.

Account Manager

psubas.bnh@gmail.com

+9779852026970