



MUHAMMAD SHAKEEL KHAN

ABOUT ME

CONTACT INFO

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- DUBAI,UNITED ARAB EMIRATES

SKILL

- Light Vehicle Driver
- Ms.Office
- Stocking, Inventory Management,Stock Management



OBJECTIVE

To find a suitable position that will allow me to help a progressive organization meet and exceed its growing and constant challenges.



WORK EXPERIENCE

- noon.com
30/08/2024 To Till Date
delivery associate
Working In Noon.com as a delivery driver. Inspect vehicle for all safety equipment and function prior to dispatch Receive orders and drive safely to order location Follow all road/driving requirements such as speed limits, road restrictions and defensive driving techniques they have been trained in Follow the training and SOPs given, ensuring no danger to property or public. Wear full uniform and PPE while on duty Communicate with stakeholders through various channels and keeping the superiors always informed Must be willing to work in any shifts and in any locations across UAE.
- Masters Movers Dubai
11/06/2024 - 25/07/2024
Light Vehicle Driver
Perform regular safety checks on vehicles to ensure they are in good working condition before and after each trip. Transport goods and passengers to designated locations safely and on time. Adhere to traffic laws and safety regulations to avoid accidents or incidents. Ensure the cleanliness and proper maintenance of vehicles under their care.
- Khalifa Bin Zaid Foundation
05/01/2024 - 01/04/2024
Dilevery Boy
- RAZA SUPERMARKET MIAN CHANNU
01/07/2019 - 31/06/2023
Storekeeper
Keep store clean, organized, and stocked with merchandise according to merchandising requirements and business operating plan. Administer payroll and payroll deductions. Settle merchandise purchases, including special orders. Receive, store, and distribute merchandise. Keeping a record of sales and restocking the store accordingly. Managing and training store staff. Planning promotional campaigns for new products or specials.
- CH.SHAHAB UD DIN CONTRECTOR
01/11/2017 - 31/06/2019
Supervisor
Set goals for performance and deadlines in ways that comply with company's plans and vision and communicate them to subordinates. Organize workflow and ensure that employees understand their duties or delegated tasks. Monitor employee productivity and provide constructive feedback and coaching. Receive complaints and resolve problems. Maintain timekeeping and personnel records.

● PHOENIX
WORLDWIDE
MOVERS DUBAI

01/07/2016 -
31/10/2017

WAREHOUSE IN CHARGE

Process, package and ship orders accurately. Organize stocks and maintain inventory. Inspect products for defects and damages. Examine ingoing and outgoing shipments. Organize warehouse space.

● ARABIAN BEMCO
KSA

21/11/2012 -
15/10/2015

Electrical Storekeeper

Stock Maintaining, Inventory Control, Check all the material, and inform admin office about the Material which we Need.

● Service Shoes
Corporation Multan

01/07/2009 -
31/10/2012

Salesman

Providing customers with product knowledge regarding styles and materials used in various models of shoes. Laying out shoes on shelves or tables according to size or style type.



EDUCATION

● GOVT. HIGHER
SECONDARY
SCHOOL TULAMBA

2005

METRICULATION

● SWEDISH INSTITUTE
OF TECHNOLOGY
MULTAN

2010

D.A.E ELECTRICAL



ADDITIONAL

Light Vehicle Driver