



RAVIKUMAR CHILAKA

Marital Status : Married

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Passport Number : C0663697

visit visa expiry upto:29-10-2024

Jumeirah, Dubai ,UAE

OBJECTIVE

Aim to associate with an organization that will give me a scope to apply my knowledge and skill and want to be a part of team that dynamically works towards growth of the organization.

LANGUAGE PROFICIENCY :
TELUGU, ENGLISH

RELEVANT SKILLS

- MS office, Tally
- Quality Customer Service
- Quick learner
- A positive attitude
- Hard working and dedicated towards work

WORK EXPERIENCE

Sri Lalitha Egg Traders



- Designation : Jr Accountant & Sales
- Duration : 20-09-2019 To 23-05-2023
- Provide clients with timely and accurate market information and advice.
- Execute trades for clients in line with established guidelines.
- Monitor client orders and ensure that they are executed in a timely and efficient manner.
- Ensure that all trading activities are in compliance with regulations.
- Maintain and update records of all trades.
- Work with other departments (e.g. research, compliance, risk management) to ensure smooth operations.
- Provide clients with regular updates and reports.
- Liaise with other traders and market participants.
- Identify and exploit new trading opportunities.
- Keep up-to-date with the latest market trends and developments.
- Develop and maintain relationships with clients.

☐ Company : Ratnadeep supermarket –Hyderabad India Sales & Cashier - March 2015 to August 2019

- Manage transactions with customers using cash registers
- Scan goods and ensure pricing is accurate
- Collect payments whether in cash or credit
- Issue receipts, refunds, change or tickets
- Redeem stamps and coupons
- Cross-sell products and introduce new ones
- Resolve customer complaints, guide them and provide relevant information
- Greet customers when entering or leaving the store
- Maintain clean and tidy checkout areas
- Track transactions on balance sheets and report any discrepancies
- Bag, box or gift-wrap packages
- Handle merchandise returns and exchanges

EDUCATION HISTORY



- **MBA(Marketing and Finance) in Sri Vasavi Engineering College (JNTU-K) Tadepalligudem with aggregate of 70% (2013-2015)**
-  **B.COM from SCIM Govt DG & PG College, Tanuku with 70% (2013)**
-  **Intermediate (C.E.C) from SCIM jr.college, Tanuku with 70.04% (2010)**
-  **10th from ZPHS School, Meenavilluru with 76.8% (2008)**

CERTIFICATIONS



PROJECTS UNDER TAKING DURING MBA

Project Title : Funds flow statement

Period : 45 days (completed on feb 2015) Organization : HyundaiCo.ltd

ACHIEVEMENTS AND OTHERS

☐ **Stood as winner in business quiz conducted during “RAYS” An MBA dept : event in SVEC.**

☐ **Organized an event titled “BULLS & BEARS “(A stock game) during national level tech fest tech ; 2015 in SVEC.**