

Omar Ismail Doka Elmahy

Storekeeper & sales Representative

Contact Information

Phone: (+971) 56 986 5647

Email: princomar109@gmail.com

Address: Ajman, Alrumaila1, Alzahir St, Mohboob Sead BL 105, UAE

Professional Summary

Results-driven Sales Representative and Storekeeper with over 7 years of combined experience in sales and inventory management. Proven ability to drive revenue growth, exceed sales targets, and maintain high client satisfaction. Skilled in building strong customer relationships, managing stock levels, and ensuring smooth supply chain operations. Known for strong communication, organization, and problem-solving skills, with a commitment to efficiency and team collaboration. Seeking to leverage dual expertise to contribute to a dynamic and growth-oriented organization.

Work Experience

Storekeeper

Limits Investment Company

Jan 2015 - Mar 2019

Responsibilities:

Managed daily inventory control, ensuring accurate stock levels and proper documentation.
Maintained warehouse organization, ensuring proper labeling, storage, and retrieval of items.
Handled stock receiving and dispatching while coordinating with suppliers and logistics teams.
Utilized inventory management software to track stock movement and generate reports.
Conducted regular stock audits to minimize discrepancies and enhance accuracy.
Provided technical support for company systems, including hardware and software maintenance.
Troubleshoot WIFI and printer issues, ensuring smooth workflow.
Assisted in upgrading systems and implementing new technologies to improve operations.

Sales Representative :

Limits Investment Company Jan 2017 - Mar 2020

Responsibilities :

Identify potential customers and generate new business opportunities.
Present, promote, and sell products/services using solid arguments to existing and prospective customers.
Maintain positive business relationships to ensure future sales.
Reach out to customer leads through cold calling, networking, and referrals.

Meet or exceed sales targets on a monthly and quarterly basis.
Prepare and deliver appropriate presentations on products and services.
Negotiate and close deals, handle objections, and follow up with clients.
Monitor market trends and competitor activities to identify opportunities.
Keep records of customer interactions, process customer accounts, and file documents.
Collaborate with team members and other departments to ensure customer satisfaction.

Education :

Bachelor's Degree in Information Technology East Nile College of Technology, Khartoum, Sudan
Graduation Date: December 2014

Certifications & Training

Inventory & Warehouse Management Training (Online)
Microsoft Office & Excel for Inventory Control
Communication & Customer Service Skills

Skills:

Strong organizational and time management abilities
Excellent communication and interpersonal skills
Problem-solving and analytical thinking
Teamwork and collaboration
Ethical conduct and confidentiality management

Languages

Arabic: Native
English: fluent

References

Mohamed Abdullah Gomaa
Position: General Manager, Limits Investment Company
Phone: 0024912294184

