




DOL RAJ ACHARYA

ABOUT ME:

Talented Manager/Team leader/Logistic Associate with expert team leadership, planning, and organizational skills built during successful career. Smoothly equip' employees to Independently handle daily functions and meet customer needs. Diligent trainer and mentor with exceptional management abilities and a results-driven approach.

Warehouse, Logistics operations, Riders Mobilization and solve most of the challenges that happened on the field with operating with team members.

CONTACT

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 Bur Dubai, Dubai – U.A.E

CAREER OBJECTIVE:

To broaden my knowledge, skills and techniques and be able to contribute on company's success by rendering services to the best of my qualities and to perform my task duties and responsibilities efficiently and effectively to add values to your company.

SKILLS

- Dynamic Operations
- Maximizing Productivity with Innovative Solutions
- Transforming Challenges into Success Stories
- Supply Chain Optimization
- Cross-functional Collaboration
- Safety & Compliance
- Problem solving
- Negotiation
- Supply chain skills
- Inventory management
- Data analysis
- Communication skills
- Leadership

WORK EXPERIENCE:

1. Noon Company (Emaar) Dubai – U.A.E As a Team leader / Logistic Associate From 2020 to till date

As the team leader, here are the responsibilities I have been taking:

- Addressing COD/UBT errors.
- Checking and updating emails.
- Updating RCAs daily.
- Addressing all issues raised by DAs to ensure the team's smooth functioning.
- Attending daily meetings.
- Listening to and addressing all issues faced by riders.
- Monitoring absenteeism and off-boarding.
- Ensuring riders adhere to on-time delivery, pickup, handover, and return times.
- Handling inquiries regarding riders' salary, incentives, overtime, etc.
- Managing the day-to-day activities of the team.
- Motivating the team to achieve organizational goals.
- Developing and implementing a timeline to achieve targets.
- Delegating tasks to team members.

PERSONAL DATA

Date of Birth : 22/05/1989
Nationality : Nepal
Gender : Male
Marital Status : Married
Passport No : 08888180
Date of Expiry : 10/06/2025
Visa Status : Visit Visa

LANGUAGES

English, Hindi, Korean, Japanese
& Nepali

- Conducting training of team members to maximize their potential.
- Invoice records and data collection
- Empowering team members with skills to improve their confidence, product knowledge, and communication skills.
- Conducting quarterly performance reviews.
- Contributing to the growth of the company through a successful team.
- Creating a pleasant working environment that inspires the team.

2. Drinking Water & Sanitation Concern, Nepal As a Manager From 2014 to 2019

Duties & Responsibilities:

- Delegating responsibilities and supervising business operations
- Hiring, training, motivating and coaching employees as they provide attentive, efficient service to customers, assessing employee performance and providing helpful feedback and training opportunities.
- Resolving conflicts or complaints from customers and employees.
- Monitoring store activity and ensuring it is properly provisioned and staffed.
- Analyzing information and processes and developing more effective or efficient processes and strategies.

EDUCATIONAL QUALIFICATION

- Bachelor
Tribhuwan University, Nepal

DECLARATION:

I hereby declare that the particulars furnished above are true to the best of my Knowledge and belief.

DOL RAJ ACHARYA