

ABOUT ME



MOHAMMED DANISH

CONTACT

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PERSONAL INFORMATION

NATIONALITY: INDIA

D. O. B: 4TH OCTOBER 1995

UAE driving license : YES

**LANGUAGES: ENGLISH
ARABIC (Basic read & write),
HINDI, KANNADA,
MALAYALAM, TAMIL, TELUGU.**

HOBBIES:



- ✓ Professional 4 years of experience in restaurant field in UAE.
- ✓ Holder of manual driving license of UAE.
- ✓ Currently associated with Emirates fast food co. (McDonald's) as crew trainer.
- ✓ Passionate about servicing diner in a warm, and courteous manner.
- ✓ Possess a fantastic memory and excellent listening skills, resulting in highly accurate order placement.
- ✓ Known for exceeding customer expectations and maintaining poise and a sense of humor in stressful environments.
- ✓ History of maintaining clean dining areas while ensuring all standards are met.
- ✓ Computer knowledge of MS Office and internet application.

ORGANISATIONAL SCAN:

April- 2019 - April - 2023

CREW TRAINER / BARISTA

EMIRATES FAST FOOD Co. (McDonald's) UAE

1. Front end cashier / cash handling, never recorded cash register shortage.
2. Delivered prompt, friendly customer service. Helped improve overall RUV survey from satisfied to very satisfied.
3. Assisted with maintaining cleanliness in line with company standards, Contributed to exceeding standards in all internal quality checks.
4. Store opening and closing duties.
5. Greeted guest in a friendly manner as they entered the store and informed them about daily coffee and food specials.
6. Took customer orders and entered them into the point-of-sale system.
7. Maintained cafe' cleanliness at all times, including cleaning tables, maintaining condiment bar, and removing trash.
8. Performed all support tasks such as cleaning cases and equipment, and restocking display cases.
9. Checking quality of the product & stock availability with suppliers.
10. Held coffee preparation demonstration and assisted customers with selection of various coffee blends, teas, hot and cold espresso beverages, smoothies, and bakery items.
11. Made supply, food and beverage orders and prepare sales report and payroll.
12. Built professional relationship with client to ensure and provide quality performance.
13. Carried out daily assignments and weekly projects in a timely manner to meet time sensitive deadlines.

PROFESSIONAL SKILLS

- **Barista**
- **Crew Trainer**
- **Receptionist**
- **MS Excel**
- **Tally 7.2 & 9**
- **MS offic**

SOCIAL



Facebook.com/Danish Dany



Instagram.com/dani_sh_64

JULY 2016 - OCT 2018

RECEPTIONIST

Karnataka Polymers Pvt. Ltd, Udupi/Mangalore.

- Greeting and welcoming guests and providing them with a positive first impression of the organization.
- Directing guests and answering their questions.
- Keeping office secure by following procedures, monitoring logbooks, and issuing visitor badges.
- Complying with procedures, rules and regulations on keeping a safe and clean reception area.
- Answering the telephone, taking relaying messages, providing information to callers.
- Assisting colleagues with their administrative duties including copying, faxing and making travel plans for company employees.
- Organised staff meetings, including finding a suitable meeting room and arranging the time of the meeting.
- Contributing to the team by accomplishing tasks as needed.
- Receiving and sorting mail and packages.
- Managing digital and hard-copy filing system.
- Handled stress in a positive and productive manner, used effective problem solving skills, and carried out event execution regardless of unexpected interruption.
- maintaining incoming and outgoing document.

EDUCATION

Saraswati mandira high school- 2011

Vidhyniketan PU college - 2013

SDHM (Mangalore University) - 2016

DECLARATION

I hereby declare that all above mentioned information's are true to the best of my knowledge.

Thanking you
M Danish