



DANISH KARUPPAM VEEDU

JUNIOR ACCOUNTANT

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Summary

A professional with almost two years of experience as an accountant and more than four years of accumulated experience in management. An ambitious, industrious, trustworthy, loyal and excellent team player with a keen and very much willing to learn and develop new skills.

Experience

Janam Charitable Trust

Event Manager

Kozhikode, Kerala, India

01/2023 - 10/2023

Live Event Organiser

- Recently worked as a manager for the events and amusement fairs conducted by Janam Charitable Trust.
- Search, identify, negotiate and manage relationships with event vendors, sponsors, and partners.
- Provide hands on support with on-site duties during the event.
- Oversee event logistics, and all event-related transportation arrangements.
- Coordinate the setup and take-down of event materials and exhibits
- Does daily book-keeping and manages the event.
- Improve cost efficiencies and profitability through effective cost management.
- Prepares daily sales and profit reports.

Fas Consulters

Junior Accountant

Kozhikode, Kerala, India

09/2021 - 01/2023

Audit and Taxation Consultancy

- Been indirect tax - GST team leader and overseen my juniors works and maintained to finish GST filing before deadline.
- Maintained and organize electronic and paper files and documents. This may include data entry, document management and filing.
- Provides financial information to management by researching and analyzing accounting data for preparing reports.
- Prepared data for UAE VAT for a stitching company named Al-Aqsa for VAT return filing.
- And also prepared their sales report for the whole quarter.
- Assist managers in preparing annual tax reports for annual tax return.
- Conduct daily reconciliations of bank statements and transaction records.
- Bank reconciliation, Ledger scrutiny, Stock analysis, maintained and accounted sales and purchases of multiple clients in various line of business.
- Review and approve payment vouchers and journal entries.
- Prepare Sales Order, Delivery Notes, Proforma & Sales Invoices.
- Posts journal entries to ensure all business transactions are being recorded.
- Update financial data in databases to ensure that information will be accurate and immediately available when needed.
- Assist managers in preparing TDS data and other projects.
- I always managed to fulfill all the roles my managers assigned.

Just Rolls

Co-Owner

Kozhikode, Kerala, India

02/2021 - 06/2021

Tea shop and falafel rolls joint.

- My first business setup.
- I used record all daily books.
- Used to do all the all works no matter what.
- Had a very good customer repeat rate.

Experience

Janam charitable Trust

Ticket Seller

Kozhikode, Kerala, India

2016 - 2019

Live Event coordinator

- Joined as a part-time amusement fair ticket sales man then got promoted to assistant event coordinator.
- Excellent in calculations, I always made it easy while selling tickets without any shortage in collection.
- There I managed to work exceptionally well and worked as secretary for the chairman.
- Records and collects stall rents. Make deposits and withdrawals from bank.
- Later on, started doing daily book-keeping and making daily sales report.

Education

University of Calicut

Bachelor Of Commerce

2015 - 2018

Training / Courses

Tally ERP 9

Languages

English Proficient ●●●●●

Hindi Proficient ●●●●●

Skills

Indirect Taxation - UAE VAT

Excellent analytical and numerical skills

Tally ERP

Time management and strong problem solving skills.

MS Office Suite

Strong organizational and project management skills.