



CONTACT ME

00968-95486883
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EDUCATION

Graduate
with B.Com (Bachelor of Commerce, English Med.)
University DAVV Indore

SKILLS

- Project Management
- Public Relations
- Time Management
- Effective Communication
- Critical Thinking

LINGUISTIC KNOWLEDGE

- Spoken : Sindhi, Hindi, Omani and English
- Written : Hindi and English

VIKRAM KUMAR

(LOGISTIC MANGER)

CAREER OBJECTIVE

To obtain a responsible position in congenial working environment, this provides an opportunity to utilize my experience, knowledge and skills towards the growth of organization whilst providing an exposure to the future advancement.

WORK EXPERIENCE

DOCUMENTATION CLERK YEAR 1991-1993
REGENCY INTERNATIONAL (H.K.)

- I started my career working with REGENCY INTERNATIONAL; (HONG KONG).My job was to handle the documents required for import n export. I learnt complete documentation work whilst working there.

LOGISTICS INCHARGE
T.CHOTHRAM & SONS(DUBAI) YEAR 1993-2012

- To check the requirement of all our supermarkets.
- To purchase the required goods for them.
- To arrange the vehicles for supply of goods.
- To co-ordinate with drivers and labors.
- To check the purchase invoices and receive the goods accordingly.
- To check the mails from our suppliers and report to my directors about the latest product and prices.

LOGISTICS INCHARGE YEAR 2012-2017
AL REEF L.L.C. (OMAN)

- 1)Delivering the goods as per the invoices, daily in our own vehicles as well as in hired vehicles
- 2)Checking the invoices and goods return voucher once the vehicles is back in W/H after delivery.
- 3)Maintain the stock in such a way so that we can follow the FIFO system
- 4)offloading the containers from the port according to their arrival dates, to avoid the demurrage.
- 5)Taking the inventory once the container is offloaded in the W/H
- 6)Preparing the stock report every month and reporting to senior purchase manager, Which will help him in preparing the SSR
- 7)Keeping record of daily attendance of all the Omani Drivers and labors
- 8)Preparing the salary sheet of W/H staff
- 9)Delivering the goods to our interior depots in Sur , Sohar & Nizwa as per their requisition.

CUSTOM CLEARANCE & TRANSPORTATION YEAR 2018-PRESENT
SILVER LYNX CO. L.L.C.(OMAN)

