

MANILA TAMANG

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PROFESSIONAL SUMMARY

Dedicated and customer-focused Retail Cashier with over four years of experience in handling cash transactions, providing excellent customer service, and maintaining smooth store operations. Skilled in operating POS systems, managing inventory, and resolving customer inquiries efficiently. Seeking a cashier role to contribute my expertise and ensure customer satisfaction.

WORK EXPERIENCE

Cashier

1. *Nesto Hypermarket, Ras Al Khaimah* | 2 Years

- Processed cash, credit, and debit transactions accurately and efficiently.
- Assisted customers with inquiries and provided product information.
- Maintained accurate records of transactions, refunds, and voids.
- Ensured the checkout area was well organized, and fully stocked.
- Balanced cash drawers at the beginning and end of shifts.
- Collaborated with team members for seamless store operation.

Sales Associate

2. *Bhatbhateni Supermarket, Nepal* | 2 Years

- Assisted customers in locating and selecting products.
- Provided detailed product information and handled inquiries.
- Managed inventory, restocked shelves, and maintained product displays.
- Operated cash register and handled customer transactions.
- Supported promotional campaigns and special sales events.
- Resolved customer complaints and managed refunds per store policies.

SKILLS

- Cash Handling & POS Operation
- Customer Service
- Excellence Teamwork & Collaboration
- Time Management Multitasking & Problem-Solving
- Inventory Management
- Conflict Resolution
- Strong Verbal Communication

EDUCATION : High School Graduate

LANGUAGES : English, Hindi, Nepali

PERSONAL DETAILS

Gender: Female

Date of Birth: 05 Feb 2003

Nationality: Nepal

Marital Status: Single

Visa Status: Cancelled Visa

PASSPORT DETAILS

Passport No: PA0149076

Date of Issue: 24-02-2022

Date of Expiry: 23-02-2032