



# CURRICULUM VITAE

## CAREER OBJECTIVE

Seeking a challenging and rewarding position in a company that values diversity, inclusivity and ethical practices, To work in a team-oriented environment that encourages creativity, innovation, and continuous learning while providing opportunities for personal and professional growth.

## PERSONAL INFORMATION

- ✓ My Name : Muhammad Usama Afzal
- ✓ Father Name : Muhammad Akram
- ✓ Nationality : Pakistan
- ✓ ID card No : 37201-5808097-9
- ✓ Date of birth : 18/09/1996
- ✓ Domicile : Chakwal Punjab, Pakistan
- ✓ Address : Mohalah Gharbi Chakwal, Punjab, Pakistan

## ACADEMIC QUALIFICATIONS

- **MATRICULATION (science)** From GOVT ISLAMIA HIGH SCHOOL CHAKWAL, ANNUAL 2013
- **INTERMEDIATE (Commerce)** From WINGS COMPUTER AND COMMERCE COLLEGE CHAKWAL, ANNUAL 2015
- **INTRODUCTION TO COMPUTER** 2 Months Course From Advance Education Centre 13 August 2011
- **REFRIGERATEION & AIR CONDITIONING** Government of the Punjab Vocational Training Institute Chakwal 2015 to 2016
- **DATA ENTRY & AUTOCAD : 2D** From Hassan IT House 1 Sep To 28 Feb 2023

## CORE COMPETENCIES

- Team Management & Attention to details
- Professionalism & Communication skills
- Adaptability & observation skills
- Problem-solving with strong leadership skills
- English, Punjabi, Urdu (Native)

## PROFESSIONAL EXPERIENCE

- **IN OFFICE OF THE MARKET COMMITTEE** as a Rate Clerk from 27th of September 2017 till 8th April 2019.

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