

BETTER EHIS

Oulet cashier



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Fujairah, UAE.

EDUCATION

Bsc in Accounting

University of Benin
2011 - 2016

Training and development :

SIRA license
Receiving agent
Storekeeper

SKILLS

Communication.
Cash handling.
Ms office.
Micros, opera.
Basic maths.
Attention to detail.

LANGUAGE

English

Summary

Dedicated, efficient, and supportive senior Oulet cashier with over 6 years in the hotel industry, applicable customer relations and cash-handling experience. Flexible and adaptive team player with excellent relationship-building skills, passion for process improvement, and ability to support all Oulet areas as needed. Insightful trainer with track record of training and mentoring new employees to support Oulet operations, Looking to leverage my established skills to bring great customer service to a fast paced outlet that allows for professional growth.

Experience

2022- Present

Fujairah Rotana Resort and Spa, Fujairah.

Outlet cashier

Ensure that a check is made and recorded in the POS, Open a guest check in the POS system, punching orders, splitting and transferring tables, settling checks as cash, room charge, credit card or city ledger, Prepare cashier's summary and tally it with Micros (POS) reading at the close of shift, Prepare deposit envelope, write the deposit amount in cashier's deposit sheet and drop the envelope in the Front Office safe depository, in the presence of a witness, who has also signed the witness column of the cashier's deposit sheet.

2020 - 2022

Fujairah Rotana Resort and Spa, Fujairah.

Security officer

Responsible for protecting the hotel's premises and guests from potential security threats. duties include monitoring closed-circuit televisions, conducting regular patrols, and investigating suspicious activities, monitor CCTV cameras and respond to alarms. check staff and visitors in and out of buildings, Patrol all floors and levels of the hotel, Checking the parking area and ensuring there are no unauthorized vehicles.

2018 - 2020

Global hotel alliance, Dubai.

Junior accountant

Assists with updating general ledgers and managing accounts. Discussing billing issues with vendors. In communication with vendors, provide basic customer service and answer questions that may arise, reviewing, preparing, and filing reports that confirm the company's compliance. Take responsibility for maintaining, updating, and recording documentation of the company's fixed assets, Prepare financial reports by collecting, analyzing, and summarizing account information and share insights and trends, Prepare consolidated internal and external financial statements by gathering and analyzing information from the NetSuite ERP.

Reference

Available on request