



Ehtasham Xavier

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Objective

An accomplished IT professional with a Master's degree in Information Technology and more than 8 years of experience in secondary education. Demonstrated proficiency in developing and delivering comprehensive curriculum in Mathematics, Computer Science, and English. Possesses a solid grounding in networking, Java programming, and the Microsoft Office Suite. Transitioned successfully into a role as a teacher trainer, exhibiting exceptional leadership and the ability to foster professional development within a team setting. Seeking to apply technical expertise and pedagogical knowledge to make a meaningful contribution to an innovative and forward-thinking organization.

Experience

- Saint Paul Boys High School** 2021 - 2024
Instructional Coach/Teacher Trainer
Responsibility
 - Coach and mentor teachers through classroom observations, providing constructive feedback and suggesting improvement strategies.
 - Collaborate with teachers to develop and implement professional development plans.
 - Design and deliver targeted training sessions on specific topics based on identified needs.
 - Model effective teaching techniques and best practices in the classroom.
 - Facilitate professional learning communities (PLCs) and encourage collaboration among teachers.
 - Analyze data and track the impact of coaching and professional development on student achievement.

- Saint Paul Boys High School** 2016 - 2021
Computer Teacher
Responsibilities:

Curriculum Development and Delivery:

- Design and implement engaging lesson plans aligned with established computer science curriculum standards.
- Utilize a variety of instructional methods to cater to diverse learning styles, promoting active participation and critical thinking.
- Stay abreast of advancements in the field, integrating relevant concepts and technologies into the curriculum.

Instructional Expertise:

- Possess in-depth knowledge of computer science fundamentals encompassing hardware, software, programming languages, algorithms, and data structures.
- Deliver clear and concise explanations of complex technical concepts, effectively communicating to students of varying abilities.
- Foster a classroom environment encouraging curiosity, problem-solving, and independent learning.

Assessment and Evaluation:

- Develop and administer assessments that accurately measure student learning outcomes.
- Provide constructive feedback to guide student progress and address learning gaps.
- Maintain accurate student records and communicate effectively with parents and guardians regarding student achievement.

Classroom Management:

- Establish a positive and productive learning environment that fosters collaboration and respect.
- Implement effective classroom management strategies to maintain order and ensure student safety.
- Motivate and inspire students, promoting a growth mindset and a passion for computer science.

Technology Integration:

- Leverage educational technology tools and resources to enhance learning experiences.
- Ensure proficient use of software and hardware relevant to the curriculum.

- Saint Paul Boys High School** 2016 - 2021
English & Math Teacher
Responsibilities :
 - Develop and structure classroom lectures and coursework.
 - Create and organize educational materials and activities.
 - Assign relevant homework and engaging exercises.
 - Identify students with specific learning needs and tailor individualized educational plans accordingly.
 - Assess and grade exams and assignments.
 - Offer constructive feedback based on academic workload and classroom conduct.
 - Maintain accurate records of students' attendance and academic performance.
 - Explore and evaluate new language teaching methodologies.
 - Effectively manage classroom crises and mediate conflicts as needed.
 - Communicate students' progress to parents or guardians.
 - Collaborate with fellow educators and administrators to enhance the overall student learning experience.

Education

- **Superior University**
Mater's Information Technology

2016

Skills

- Relationship Building & Client Management
- Microsoft Office
- Networking
- Web Content Writing
- Blog writing