

# Elsayed Aborawy

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## ● ABOUT ME

Detail-oriented Accountant with expertise in financial reporting, budgeting, tax compliance, and account reconciliation. Proficient in QuickBooks, SAP, Excel, and Tally, ensuring accuracy and efficiency in financial operations. Strong analytical and problem-solving skills with a track record of optimizing financial performance and maintaining compliance. Effective communicator and team player, dedicated to financial integrity and business growth.

## ● WORK EXPERIENCE

01/2023 – 02/2024  
**PUBLIC FINANCE ACCOUNTANT** EL OROUBA COMPANY

- My Key Responsibilities.
- Managed daily financial transactions, including accounts payable, accounts receivable, and general ledger entries, ensuring accuracy and compliance.
  - Prepared monthly, quarterly, and annual financial statements (income statements, balance sheets, and cash flow statements) for internal and external reporting.
  - Led month-end and year-end closing processes, ensuring accurate and timely financial reporting.
  - Conducted bank reconciliations, identifying and resolving discrepancies to maintain financial integrity.

03/2024 – 01/2025  
**ACCOUNTANT** ALEXANDRIA COMPANY FOR ACCOUNTING

- My Key Responsibilities.
- Managed financial operations for multiple clients, including financial statement preparation, bank reconciliations, and accounts payable/receivable.
  - Assisted clients with tax return preparation and compliance, ensuring adherence to local and federal tax regulations.
  - Performed monthly financial reporting and variance analysis, assisting in budgeting and forecasting.

01/2020 – 05/2022  
**MARKETING ASSISTANT** OUT OF THE BOX ADVERTISING AGENCY

- Developed and executed high-impact digital marketing campaigns, increasing brand awareness by 30%.
- Managed social media platforms (Facebook, Instagram, LinkedIn), boosting engagement rates by 40%.
- Conducted in-depth market research and competitor analysis to enhance marketing strategies.
- Collaborated with the sales team to generate high-quality leads, improving conversion rates by 20%.

## ● EDUCATION AND TRAINING

**FACULTY OF COMMERCE ARABIC SECTION** Tanta University

## ● DIGITAL SKILLS

accounting software | Financial Analysis Tools | Enterprise Resource Planning (ERP) | Tax & Compliance | Payroll Management | Time Management | Financial Statement & Financial Reporting | Financial Reporting | ERP System | Cloud Accounting