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Asharij District Al Ain Abu Dhabi



[Bold Profile](#)

EDUCATION

Iba National High School,
Bulacan, Philippines

LANGUAGES

Tagalog

English

EMERSON SANTIAGO

PROFESSIONAL SUMMARY

Qualified warehouse stocker and professional driver with over 10 years of experience. Well-organized individual skilled in proper stocking and driving under any circumstances. Ambitious and self-motivated individual seeking for career advancement while gaining knowledge of new skills and expertise. Hardworking employee enthusiastic about learning warehousing field inside and out. Pursues opportunities to learn new skills and contribute to group success. Offers strong administrative, relationship-building and problem-solving abilities.

SKILLS

- Driving (Motor, 4-wheeler, 6-wheeler)
- Shipping and Packaging
- Basic Auto Mechanic
- Time Management
- Customer satisfaction
- Teamwork and Collaboration
- Calm under pressure
- Customer Needs Assessments
- Multitasking
- Customer Response
- Basic Computer
- Attention to Detail
- Customer Service

WORK HISTORY

September 2021 - September 2023

Pilipinas Messerve Inc. - Delivery Rider, Philippines

- Delivery a wide variety of item in a timely manner
- Loading, unloading, preparing, inspecting and operating the delivery service
- Ask for feedback on provided services and resolve clients' complaints
- Collect payments and inform customers about new products and services
- Complete logs and reports
- Follow safety protocols and standards.

September 2021 - August 2023

Pilipinas Messerve Inc. - Stocker, Philippines

- Manage and maintain the storage conditions of goods received in the warehouse
- Coordinate retail space activities, dispose of trash and manage the cleanliness of the storeroom
- Provide customer service since the work is in a visible space on the floor while arranging merchandise
- Stocks the shelves of the warehouse with goods and keep inventory
- Receive merchandise that comes into the warehouse and ensure that the merchandise is unloaded and stored according to established procedure

- Maintain cleanliness of the store and enhance of the appearance of the store by adopting the most appropriate display techniques
- Follow safety protocols and standards.

September 2017 - August 2021

Rizal's Best Trading and Services Inc. - Driver, Philippines

- Practice safe, long-distance driving habits and maintain vehicle equipment
- Follow all state and national safety large truck regulations and standards
- Complete documentation for mileage and cargo safety
- Accurately follow maps and directions for time efficient routes
- Inspect truck daily for damage or maintenance problems.

September 2014 - September 2017

SM Supermarket - Stocker, Philippines

- Manage and maintain the storage conditions of goods received in the warehouse
- Coordinate retail space activities, dispose of trash and manage the cleanliness of the storeroom
- Provide customer service since the work is in a visible space on the floor while arranging merchandise
- Stocks the shelves of the warehouse with goods and keep inventory
- Receive merchandise that comes into the warehouse and ensure that the merchandise is unloaded and stored according to established procedure
- Maintain cleanliness of the store and enhance of the appearance of the store by adopting the most appropriate display techniques.

January 2008 - August 2014

Rafcon Trading Corp. - Stock Keeper, Philippines

- Assist driver, by performing any combination of following tasks: loads and unloads vehicle by hand or by use of hand truck or fork lift
- Confirm inventory matches shipping documents
- Complete logs and reports.
- Placed products in correct storage locations to keep stock areas organized and inventory counts accurate.
- Operated manual and electric pallet jacks, safely relocating heavy merchandise on sales floor for timely stocking.
- Performed inventory control, such as counting, and stocking merchandise.
- Greeted customers and directed to requested products.