

Visa: Family Residence
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Evaline Shiroya Shibwabo

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Dedicated and reliable Warehouse Assistant with over 9 years of hands-on experience in high-paced fulfillment centers and logistics environments. Proven track record in inventory management, order processing, and warehouse safety practices. Skilled in using barcoding systems, warehouse tools, and working collaboratively with cross-functional teams to ensure accurate and on-time delivery. Committed to maintaining operational excellence, supporting company growth, and contributing positively to team success.



OBJECTIVE

Seeking a challenging position in a reputed organization where I can continuously learn new skills, expand my knowledge, and apply my extensive experience in I aim to leverage my potential and expertise to contribute effectively to the organization's growth while driving innovation, efficiency, and exceptional service quality.

EDUCATION:

Associate of Arts: College
St Teresas Beauty College

Core Skills

- Inventory Management & Order Fulfillment
- Baggage & Cargo Handling
- Passenger Assistance & Documentation
- Communication & Conflict Resolution
- Airline Systems & Airport Equipment
- Safety & Regulatory Compliance
- Teamwork & Coordination
- Time Management & Reliability

WORK EXPERIENCE

Warehouse Assistant | Jumia Kenya Fulfillment Center | Nairobi, Kenya

November 1, 2017 to February 13, 2025

RESPONSIBILITIES

- Oversaw day-to-day inventory control, restocking procedures, and stock rotation for high-volume operations.
- Accurately picked, scanned, and packed customer orders, achieving a 98% order fulfillment accuracy rate.
- Coordinated incoming and outgoing shipments to ensure timely and efficient logistics flow.
- Enforced warehouse safety standards and maintained a clean, hazard-free work environment.
- Operated warehouse tools and equipment, working closely with dispatch and delivery teams to meet targets.

Warehouse Assistant | Jiji | Nairobi, Kenya

March 1, 2015 to September 30, 2017

RESPONSIBILITIES

- Received and verified incoming goods against delivery documents, ensuring correct quantity and quality.
- Organized stock in storage areas and efficiently picked items for outbound shipments.
- Maintained cleanliness and order across warehouse zones to meet hygiene and safety requirements.
- Assisted with daily inventory checks, stock reconciliation, and shelf restocking.
- Rotated perishable stock based on expiry dates to minimize waste.
- Supported packaging of online orders and gained practical experience using barcode and stock management systems.
- Reported faulty equipment and adhered strictly to warehouse safety guidelines.