

MD YEAYEA HUSSAIN

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A : Lamajuar, Assam, India

PROFILE

Recent graduate with a Bachelor of Arts degree from Assam University. Organized, detail-oriented, and eager to learn. Proficient in data management tools and committed to contributing effectively in a professional environment.

CAREER OBJECTIVE

To secure a challenging position in a dynamic organization where I can apply my skills and education to contribute to team success and grow professionally. Committed to taking on new responsibilities and delivering high-quality work.

EDUCATION

- 2019 - 2022

Assam University, Silchar

Bachelor of Arts

Bachelor of Arts in Political Science graduate from Assam University with a strong academic record (77%). Passionate about government and policy analysis, eager to contribute to related fields.
- 2017 - 2019

Bhanga H.S School

Class 12th

High school graduate with 69% in Class 12th. Motivated and diligent, eager to apply academic knowledge in a professional environment.
- 2020

APJ Abdul kalam computer saksharta mission

Completed a 3-month course at A.P.J. Abdul Kalam Computer Saksharta Mission with Grade A proficiency. Proficient in using MS Excel and MS Office Word.

WORK EXPERIENCE

- 2023 - 2024

Writer Information Company

Bengaluru, Karnataka, India

As a Data Entry Operator at Writer Information Company, I refined my skills in data entry, improved processes for efficiency and accuracy, and contributed to the company's success.

MY SKILLS

- Microsoft Excel
- Microsoft Office
- Communication
- Problem Solving
- Teamwork
- Quick learner

LANGUAGE

- English

Speak, Write & Read
- Hindi

Speak, Write and Read
- Bengali

Speak, Write and Read