

To Excel In My Chosen Career of Professionalism, While Providing an Effective And Meaningful Contribution & Customer Service For The Enhancement of My Organization.

### CONTACT

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# **SKILLS**

- Fast Learning & Client Relationships
- Customer Service & Customer Focus
- Friendly, Courteous & Service Oriented
- Work to Deadlines
- Teamwork & Adaptability
- Solid Written & Verbal Communicator

# **EDUCATION**

G.C.E ORDINARY LEVEL (Vipulananda maha Vidyalaya, Ampara) High School 2006

CERTIFICATE IN COMPUTER APPLICATION AND

(Bill Gates Technology, Ampara) 2002

DIPLOMA IN COMPUTER HARDWARE ENGINEERING (BIHS, Colombo 06) 2007

BARISTA TRAINING - Edusight Learning Institute Foundation Certificate In Barista Training, OTHM Qualification (United Arab Emirates 2024)

- What is coffee
- Tools of the trade
- The coffee process and roasted
- Coffee types
- Working with coffee
- Working with milk

### LANGUAGES

English Excellent Arabic Basic Sinhala Excellent Tamil Native

# RAMESH MADHAN

# NAGENDRAN



# **WORK EXPERIENCE**

#### **BARISTA**

2023 Dec- 2024 Mar

EDUSIGHT LEARNING INSTITUTE / UAE

- Basic calibration and Latte Art
- Welcomes customers by determining their coffee interests and needs.
- Selling coffee and coffee grinding and brewing equipment, accessories, and supplies

## FOOD SERVER CUM CASHIER

2019 - 2023

THE FAB / COLOMBO .07

- Assist bakers and pastry chefs by serving customers at counters where baked goods are sold
- Greeting customers, providing advice, taking orders
- Creating a welcoming and positive customer experience at the bakery counter
- Resolve customer complaints and issues

#### **OUTLET INCHARGE & CASHIER**

2016 - 2019

BASKIN ROBBINS / SAUDI ARABIA

- Greets and receives customers in a welcoming manner
- Assists with inventory, including receiving and stocking
- Serves customers by helping them select products
- Responds to customers' questions & Provides outstanding customer service
- Processing cash or card payment and making bills in POS machine

#### **FOOD SERVER / BARISTA**

2014 - 2016

2B CATERINGS / DOHA, QATAR

- Promoting special sales, offers and upsale
- Responsible for assisting customers throughout the buying process
- · Working with coffee and milk
- Responsible for taking customer orders and payments. also clean and sanitize work areas, seating areas and equipment/tools

#### **ORDER TAKER & FOOD SERVER**

2011-2014

MUMMY'S DELIGHT / COLOMBO .07

- Providing excellent service to ensure satisfaction
- Taking customer orders and delivering food and beverages
- Making menu recommendations, answering questions and sharing additional information with restaurant patrons
- handle client inquiries and complaints about the company's products and services



# **PERSONAL INFO**

Gender : Male Marital Status : Married

Nationality : Srilankan Tamil
Date Of Birth : 01.06.1990
Passport Num. : N6293928