



FILOMENA G. SANCHEZ

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Ajman, UAE

PERSONAL INFO

Visa type: Visit visa

Marital Status: Married

Religion: Muslim

Nationality: Philippines

PROFESSIONAL SKILLS

Collaborative

Committed

Hardworking

Teamwork

Leadership

Problem solving

Communication skills

Self-confidence

Time management

COMPUTER SKILL

Microsoft office

Microsoft excel

Microsoft power point

LANGUAGES

English

Tagalog

Basic Arabic

CAREER OBJECTIVE

Looking forward for an organization that offer a challenging, stimulating, Learning environment to work and provide for individual and organization development, which offer attractive prospects for long term development and career growth. I'm an organized and dedicated employer, with excellent attention to detail and strong time management skills. I enjoy work that is challenging, interesting and willing to learn new skill.



JOB EXPERIENCES

SAFEER HYPERMARKET - UAE

Position: Cashier and Sales (January 2013 To April 2024)

Operating the Cash Register:

- Scan items accurately and efficiently.
- Input product codes or use barcode scanners.
- Process various forms of payment including cash, credit/debit cards, and mobile payments.

Providing Customer Service:

- Greet customers warmly as they approach the checkout.
- Answer questions about products, prices, and store policies.
- Resolve customer complaints or issues in a professional manner.

Handling Transactions:

- Calculate totals, apply discounts or coupons, and provide accurate change.
- Ensure all transactions are completed promptly and accurately.
- Verify age-restricted purchases such as alcohol or tobacco.

Assisting Customers:

- Greet customers and offer assistance as they enter the store.
- Help customers locate products and provide information about features, pricing, and promotions.
- Offer recommendations and suggestions based on customer needs.

Stocking Shelves:

- Receive incoming shipments and unpack merchandise.
- Stock shelves and displays with new products.
- Rotate stock to ensure older items are at the front and newer items are at the back.

MOMMY & FAMILY READYMADE GARMENTS TRADING LLC

Position: Saleslady (May12, 2009 to April 28 2010)

- Greet customers as they enter the store and offer assistance.
- Provide personalized service by helping customers find clothing items that suit their preferences, style, and size.
- Recommend complementary pieces or accessories to enhance the customer's outfit.
- Utilize product knowledge to effectively promote merchandise and maximize sales.



EDUCATION

ANGELES CITY NATIONAL TRADE SCHOOL - PHILIPPINES

Secondary graduate: year 1985 to 1989

PAMPANG ELEMENTARY SCHOOL - PHILIPPINES

primary graduate : Year 1980 to 1985