



## PERSONAL DETAILS

Date of birth: 20/05/1997  
Gender: Male  
Marital status: Unmarried  
Nationality: Indian  
Passport: P4661548  
Visa Type: Resident Visa  
Joining Status: Immediately

## KEY SKILL

- \*Magento
- \*Odo
- \*Hard working
- \*Customer service
- \* Procurement
- \*Operations
- \*Cybersonic
- \* Leadership & communication
- Positive attitude

## CAREER OBJECTIVE

To Pursue growth of career in a competitive and challenging work environment, which will enable me to learn, grow and substantially build my knowledge acquired during the course of my studies at the same time give me an opportunity to contribute to the growth of the organization where I work.

## WORK EXPERIENCE

### FRESH TO HOME FOODS FACTORY LLC

Umm Al Quwain, UAE (2020 – 2023)

#### PRODUCTION AND OPERATION CONTROLLER

##### ❖ JOB PROFILE: -

- Supervised 180-200 people in different production departments.
- Overall Inventory control and Web Site Management (Magento).
- Directed and coordinated the activities of employees engaged in the production or processing of goods, such as inspectors, machine setters, and fabricators.
- Manage production and operations to ensure product is delivered on time and under budget while maintaining quality standards.
- Resolve employee relationship issues, evaluate conflicts and determine disciplinary actions.
- Coordinate with vendors, suppliers and contractors to ensure delivery of key materials.
- Utilize Lean Manufacturing strategies to improve manufacturing processes and reduce costs.
- Manage logistics, shipping, receiving, delivery and distribution of product from the factory to door step of end customer.
- Conduct regular inventory and research on materials to identify opportunities to reduce budget and increase revenue.

#### PRODUCTION SUPERVISOR

##### ❖ JOB PROFILE: -

- Monitoring employee attendance, performance, and productivity to ensure that all staff members are performing their jobs efficiently.
- Providing training to staff members on food safety practices and procedures to ensure compliance with regulations.
- Conducting research on new food products or ingredients to identify potential opportunities for growth in the company's market share
- Reviewing employee performance regularly to ensure that they are meeting standards of excellence

TECHNICAL SKILLS

- Magento software.
- OODU software.
- Thorough working knowledge in computerized environment.

EDUCATION

- FIRE & SAFETY ENGINEERING.
- BBA
- PLUS TWO (Board of Higher Secondary Education Govt.of Kerala).

LANGUAGE

ENGLISH	Proficient
HINDI	Native
MALAYALAM	Native
TAMIL	Proficient

- Establishing work schedules and ensuring that employees are following them, as well as addressing issues that may arise during the work day
- Establishing budgets for food purchases and monitoring inventory levels to ensure that food supplies do not run low
- Determining staffing requirements by analyzing production schedules to determine how many workers will be needed to complete specific tasks
- Overseeing the safety of the food preparation process by inspecting equipment and facilities to ensure they meet safety standards
- Evaluating employee performance through regular assessments of productivity and conducting meetings to discuss performance issues with employees

INVENTORY EXECUTIVE AND PROCUREMENT

❖ JOB PROFILE: -

- Complete handling of Magneto.
- Worked with supervisors and team members to understand supply needs and bring levels within desired tolerances.
- Handling procurement by dealing with vendors at negotiated price.
- Handling Factory wastage & category wastage.
- Control over all UAE Hub geo locations stock and inventory.

SALES EXECUTIVE

E-dirham, FIRST ABU DHABI BANK, UAE. (2019-2020)

❖ JOB PROFILE: -

- Increase E-Dirham credit card sales.
- Engage and educate customer on product usage.
- Schedule meeting with customers and convert it to organization accounts.
- Achieve sales target with respect to the organization.
- Ability in convincing the customer by giving proper product information.

HSE ASSISTANT

LARSEN & TURBO, BANGLORE (2017-2019)

❖ JOB PROFILE: -

- Monitor health and safety of the employee.
- Create daily report.
- Manage risk.
- Handling employees by giving proper training.

DECLARATION

The above information provided is correct to the best of my knowledge and belief. I shall be grateful if you provide me the chance to work with you. I shall work to best of my abilities and your expectations.

DATE:

FIROS CK